

TROM JEFF D
Form 4
December 21, 2018

FORM 4 UNITED STATES SECURITIES AND EXCHANGE COMMISSION
Washington, D.C. 20549

OMB APPROVAL

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Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP OF SECURITIES

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934, Section 17(a) of the Public Utility Holding Company Act of 1935 or Section 30(h) of the Investment Company Act of 1940

(Print or Type Responses)

1. Name and Address of Reporting Person *
TROM JEFF D

2. Issuer Name and Ticker or Trading Symbol
WORKIVA INC [WK]

5. Relationship of Reporting Person(s) to Issuer

(Check all applicable)

(Last) (First) (Middle)
2900 UNIVERSITY BOULEVARD
(Street)

3. Date of Earliest Transaction (Month/Day/Year)
12/20/2018

____ Director 10% Owner
 Officer (give title below) _____ Other (specify below)
Executive VP & CTO

AMES, IA 50010
(City) (State) (Zip)

4. If Amendment, Date Original Filed (Month/Day/Year)

6. Individual or Joint/Group Filing (Check Applicable Line)
 Form filed by One Reporting Person
 Form filed by More than One Reporting Person

Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned

| 1. Title of Security (Instr. 3) | 2. Transaction Date (Month/Day/Year) | 2A. Deemed Execution Date, if any (Month/Day/Year) | 3. Transaction Code (Instr. 8) | 4. Securities Acquired (A) or Disposed of (D) (Instr. 3, 4 and 5) | 5. Amount of Securities Beneficially Owned Following Reported Transaction(s) (Instr. 3 and 4) | 6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | 7. Nature of Indirect Beneficial Ownership (Instr. 4) |
|---------------------------------|--------------------------------------|--|--------------------------------|---|---|--|---|
| | | | | Code V | Amount | Price | |
| Class A Common Stock | 12/20/2018 | | S ⁽¹⁾ | | 12,826 | D | \$ 33.5705 (2) |
| Class A Common Stock | 12/20/2018 | | S ⁽¹⁾ | | 2,848 | D | \$ 34.8987 (3) |
| Class A Common Stock | 12/20/2018 | | S ⁽¹⁾ | | 4,326 | D | \$ 35.7976 (4) |

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

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(9-02)

Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned
(e.g., puts, calls, warrants, options, convertible securities)

| 1. Title of Derivative Security (Instr. 3) | 2. Conversion or Exercise Price of Derivative Security | 3. Transaction Date (Month/Day/Year) | 3A. Deemed Execution Date, if any (Month/Day/Year) | 4. Transaction Code (Instr. 8) | 5. Number of Derivative Securities Acquired (A) or Disposed of (D) (Instr. 3, 4, and 5) | 6. Date Exercisable and Expiration Date (Month/Day/Year) | 7. Title and Amount of Underlying Securities (Instr. 3 and 4) | | |
|---|--|--------------------------------------|--|--------------------------------|---|--|---|----------------------|----------------------------|
| | | | | Code | V (A) (D) | Date Exercisable | Expiration Date | Title | Amount or Number of Shares |
| Class B Common Stock ⁽⁵⁾ | <u>(5)</u> | | | | | <u>(5)</u> | <u>(5)</u> | Class A Common Stock | 328,402 |
| Class B Common Stock ⁽⁵⁾ | <u>(5)</u> | | | | | <u>(5)</u> | <u>(5)</u> | Class A Common Stock | 1,744,64 |
| Employee Stock Option to Purchase Class A Common Stock ⁽⁶⁾ | \$ 12.4 | | | | | 02/01/2018 ⁽⁷⁾ | 01/31/2027 | Class A Common Stock | 25,215 |
| Employee Stock Option to Purchase Class A Common Stock ⁽⁶⁾ | \$ 14.74 | | | | | 02/01/2017 ⁽⁷⁾ | 01/31/2026 | Class A Common Stock | 21,212 |
| Employee Stock Option to Purchase Class A Common Stock ⁽⁸⁾ | \$ 15.83 | | | | | 08/12/2015 ⁽⁹⁾ | 08/11/2024 | Class A Common Stock | 178,200 |

Reporting Owners

| Reporting Owner Name / Address | Relationships | | | |
|--|---------------|-----------|--------------------|-------|
| | Director | 10% Owner | Officer | Other |
| TROM JEFF D 2900 UNIVERSITY BOULEVARD AMES, IA 50010 | | X | Executive VP & CTO | |

Signatures

/s/ Troy M. Calkins as attorney-in-fact for Jeffrey D.
Trom

12/21/2018

__Signature of Reporting Person

Date

Explanation of Responses:

* If the form is filed by more than one reporting person, *see* Instruction 4(b)(v).

** Intentional misstatements or omissions of facts constitute Federal Criminal Violations. *See* 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

(1) The sales reported in this Form 4 were effected pursuant to a Rule 10b5-1 trading plan adopted by the reporting person on August 24, 2018.

(2) The price reported in Column 4 is a weighted-average price. The prices actually received range from \$33.02 to \$34.00. For all transactions reported in this Form 4 utilizing a weighted-average price, the reporting person undertakes to provide upon request by the SEC staff, the issuer, or a security holder of the issuer, full information regarding the number of shares sold at each separate price within the range.

(3) The price reported in Column 4 is a weighted-average price. The prices actually received range from \$34.65 to \$35.47. For all transactions reported in this Form 4 utilizing a weighted-average price, the reporting person undertakes to provide upon request by the SEC staff, the issuer, or a security holder of the issuer, full information regarding the number of shares sold at each separate price within the range.

(4) The price reported in Column 4 is a weighted-average price. The prices actually received range from \$35.65 to \$35.98. For all transactions reported in this Form 4 utilizing a weighted-average price, the reporting person undertakes to provide upon request by the SEC staff, the issuer, or a security holder of the issuer, full information regarding the number of shares sold at each separate price within the range.

(5) Each share of Class B Common Stock is convertible, at any time at the election of the holder, into one share of Class A Common Stock. In addition, each share of Class B Common Stock will convert automatically into one share of Class A Common Stock upon (i) the date specified by the holders of at least 66 2/3% of the outstanding shares of Class B Common Stock, (ii) any transfer, except for certain "qualified transfers" (as defined in the Issuer's Certificate of Incorporation) or (iii) upon the death of a natural person holding shares of Class B Common Stock (subject to certain exceptions as defined in the Issuer's Certificate of Incorporation).

(6) Granted pursuant to the 2014 Equity Incentive Plan.

(7) Vests in three equal annual installments commencing on the first anniversary of the grant date.

(8) Granted pursuant to 2009 Unit Incentive Plan.

(9) Vests as to 25% of the shares on the first anniversary of the grant date and as to 6.25% of the shares at the end of each three-month period thereafter.

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, *see* Instruction 6 for procedure.

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