

MID-STATE BANCSHARES  
Form 11-K  
June 28, 2004

# SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

## FORM 11-K

(Mark One)

ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES  
EXCHANGE ACT OF 1934 [FEE REQUIRED]

For the fiscal year ended December 31, 2003

OR

137

TRANSITION REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES  
EXCHANGE ACT OF 1934 [NO FEE REQUIRED]

For the transition period from \_\_\_\_\_ to \_\_\_\_\_

Commission file number:

A. Full title of the plan and the address of the plan, if different from that of the issuer named below:

Mid-State Bank & Trust Profit Sharing and Salary Deferral 401(k) Plan

B. Name of issuer of the securities held pursuant to the plan and the address of its principal executive office:

**Mid-State Bank & Trust**

**1026 Grand Avenue**

**Arroyo Grande, California 93420**

---

**Mid-State Bank & Trust**

**Profit Sharing and Salary**

**Deferral 401(k) Plan**

**Financial Statements and**

**Supplemental Schedule**

**As of December 31, 2003 and 2002 and**

**For the Year Ended December 31, 2003**

---

**Report of Independent Registered Public Accounting Firm**

**Financial Statements**

Statements of Net Assets Available for Plan Benefits as of December 31, 2003 and 2002

Statement of Changes in Net Assets Available for Plan Benefits for the Year Ended December 31, 2003

**Notes to Financial Statements**

**Supplemental Schedule**

Schedule I: Form 5500 Schedule H Line 4i Schedule of Assets (Held at End of Year) as of December 31, 2003

**Consent of Independent Registered Public Accounting Firm**

**Signatures**

Note: Schedules other than that listed above have been omitted because they are not required by 29 CFR 2520.103-10 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974, as amended.

**Report of Independent Registered Public Accounting Firm**

To the Retirement Committee of the

Mid-State Bank & Trust Profit Sharing and Salary Deferral 401(k) Plan:

We have audited the accompanying statements of net assets available for plan benefits of the Mid-State Bank & Trust Profit Sharing and Salary Deferral 401(k) Plan (the Plan) as of December 31, 2003 and 2002, and the related statement of changes in net assets available for plan benefits for the year ended December 31, 2003. These financial statements and the schedule referred to below are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements and the schedule based on our audits.

We conducted our audits in accordance with the standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for plan benefits of the Plan as of December 31, 2003 and 2002, and the changes in net assets available for plan benefits for the year ended December 31, 2003, in conformity with United States generally accepted accounting principles.

Our audits were performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental Schedule of Assets (Held at End of Year) as of December 31, 2003 is presented for the purpose of additional analysis and is not a required part of the basic financial statements but is supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. The supplemental schedule has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Los Angeles, California

June 23, 2004

**Mid-State Bank & Trust**

**Profit Sharing and Salary Deferral 401(k) Plan**

**Statements of Net Assets Available for Plan Benefits**

December 31,	2003	2002
<b>Assets:</b>		
Investments, at fair value	\$ 45,847,971	\$ 34,907,223
<b>Receivables:</b>		
Participant contributions		
Employer contributions		
Total receivables		
Total assets	45,847,971	34,907,223
<b>Liabilities</b>		
Total liabilities		
Net assets available for plan benefits	\$ 45,847,971	\$ 34,907,223

*See accompanying notes to financial statements.*

## Mid-State Bank &amp; Trust

## Profit Sharing and Salary Deferral 401(k) Plan

## Statement of Changes in Net Assets Available for Plan Benefits

Year ended December 31,	2003
Net assets available for plan benefits, beginning of year	\$ 34,907,223
Additions:	
Investment income:	
Interest	409,157
Dividends	84,438
	493,595
Less: transactional expenses	13,923
Net investment income	479,672
Contributions:	
Employer contributions, net of forfeitures of \$44,597	2,685,034
Participant contributions	1,700,075
Participant rollover contributions	135,316
Total contributions	4,520,425
Net appreciation in fair value of investments	7,424,381
Transfer of assets to this plan in connection with merger	621,058
Total additions	13,045,536
Deductions:	
Benefits paid to participants	2,104,788
Total deductions	2,104,788
Net increase	10,940,748
Net assets available for plan benefits, end of year	\$ 45,847,971

*See accompanying notes to financial statement.*





**Mid-State Bank & Trust**

**Profit Sharing and Salary Deferral 401(k) Plan**

**Notes to Financial Statements**

**1. Description of the Plan**

The following summary description of the Mid-State Bank & Trust Profit Sharing and Salary Deferral 401(k) Plan (the Plan) is provided for general information purposes only. Participants should refer to the Plan document and related amendments for a more complete description of the Plan's provisions.

**General**

The Plan is a defined contribution plan covering substantially all employees of Mid-State Bank & Trust (the Bank or Mid-State). Participants become eligible on the first day of the month following completion of ninety days of service. The Bank is both the sponsor and administrator of the Plan. The trustee of the Plan is the CIGNA Retirement and Investment Services (the Trustee or CIGNA). Connecticut General Life Insurance is an indirect wholly-owned Subsidiary of CIGNA. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974, as amended, (ERISA). Subsequent to the period covered by this report, CIGNA was acquired by Prudential Financial Services. The completion of the transaction was in February 2004. It is unclear what impact, if any, the acquisition will have on the operation of the Trustee.

Effective October 31, 2001, the Bank entered into an Agreement of Merger (the Agreement) with Ojai Valley Bank. In connection with the Agreement, the assets of Ojai Valley Bank 401(k) Plan were transferred into the Plan. The aggregate balance of accounts transferred was \$621,058 (including participant loans of \$27,000). On the date of transfer, participants of this plan became fully vested in any unvested portions of their accounts. Future contributions under the Plan will vest in accordance with the vesting schedule defined herein. In accordance with the Agreement, participants were given credit for any prior service at Ojai Valley Bank.

Effective January 1, 2002, the Plan adopted various mandated and optional provisions of the Economic Growth and Tax Relief Reconciliation Act (EGTRRA). Among these new provisions are permitting increased deferral limits for all participants, and further deferrals for participants 50 years of age and older.

### **Contributions**

Participants may defer up to 15 percent of their pre-tax compensation through payroll deductions, subject to certain income related restrictions. The Bank made a discretionary matching contribution per pay period to all participants who made contributions to the Plan during the years presented. For the year ended December 31, 2003, the matching contribution was \$575,608, net of forfeitures applied of \$44,597. For each eligible employee that is employed by the Plan Sponsor on the last day of the contribution period, the Bank may also contribute a profit sharing allocation to the Plan. This contribution is determined annually by the Bank's Board of Directors. The Board of Directors of the Bank elected to make a profit sharing allocation to the Plan of \$2,109,426. The profit-sharing contribution was remitted to the Plan prior to December 31, 2003 and accordingly is included in investments on the Statement of Net Assets Available for Plan Benefits as of December 31, 2003. The Bank's profit-sharing contribution, together with its salary deferral matching contribution and any additional contributions in each Plan year, may not exceed 15 percent of the compensation of all Plan participants. Total contributions in any Plan year are subject to the applicable annual additions limitations under the Internal Revenue Code (IRC).

### **Participant Accounts**

Each participant's account is credited with the participant's voluntary contribution and an allocation of (a) the Bank's contributions; (b) amounts previously forfeited for reinstated employees; (c) investment income; and (d) investment appreciation or depreciation. Participants who make distributions from their accounts or invest in the Bank's stock are charged a transaction fee. The Bank's profit sharing contribution was allocated to each participant's account in the proportion that each participant's annual compensation bears to the total compensation for all participants for the Plan year. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account.

**Vesting**

Participants are fully vested in any voluntary contributions and income thereon. Participants vest in Bank contributions and the related income earned as follows:

Year(s) of Service	Percentage Vested
1	20%
2	40%
3	60%
4	80%
5	100%

Notwithstanding the above, if a participant (1) attains the age of 59½, (2) dies or (3) terminates employment by reason of disability while employed, the Bank's contribution and forfeitures allocated to such participant becomes 100 percent vested without regard to years of service.

**Payment of Benefits**

Upon termination of employment, attaining the age of 59 ½, death or disability, participants may elect to receive benefits in the form of a single lump-sum amount equal to the value of their vested interest in their account or equal installments over a period of not more than the life expectancy determined at the time of distribution. The Plan also provides for hardship withdrawals from a participant's vested interest in their account for immediate and heavy financial needs, subject to certain limitations. Payments are valued as of the last valuation date on or before termination and are recorded when paid.

**Participant Loans**

The Plan permits participants to borrow against their vested account balances. Participants can borrow the lesser of 50 percent of their vested account balance or \$50,000 reduced by the excess, if any, of their highest outstanding balance of loans from the Plan during the one-year period prior to the date of the loan over their current outstanding balance of loans. Loans outstanding as of December 31, 2003 and 2002 had an interest rate of 3.75 percent to 9.75 percent and 4.75 percent to 9.50 percent, respectively, and mature between 2004 and 2018, and 2003 and 2017, respectively.

**Forfeitures**

Forfeitures attributable to the Bank's matching contributions are used to reduce the Bank's contribution for the Plan year in which the forfeitures occur.

Forfeitures attributable to the Bank's discretionary contributions are added to the Bank's discretionary contribution for the Plan year in which such forfeitures occur and allocated among the participants' accounts in the same manner as the Bank's discretionary contributions.

For the year ended December 31, 2003, employer contributions were reduced by \$44,597 as a result of forfeitures. In addition, forfeitures relating to the 2003 employer profit contributions of \$116,441 were re-allocated to active participants during December of 2003. Unallocated forfeitures relating to employer matching contributions at December 31, 2003 and 2002 totaled \$29,580 and \$15,446, respectively.

**Administrative Expenses**

All expenses incurred in the administration of the Plan, including legal and accounting fees, are paid directly by the Bank. During the 2003 Plan year, the administrative expenses paid by the Bank totaled \$15,399. Participants paid transactional expenses that amounted to \$13,923 for the year ended December 31, 2003, which is presented as a reduction to net investment income.

**2. Summary of  
Significant  
Accounting Policies**

**Basis of Presentation**

The financial statements of the Plan are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) and thus are based on the accrual method of accounting.

**Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and changes therein, and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

**Risks and Uncertainties**

The Plan investments in Mid-State Bancshares amounted to approximately \$4,841,000 and \$2,818,000 as of December 31, 2003 and 2002, respectively. Such investments represent approximately 11% and 8% of total assets as of December 31, 2003 and 2002, respectively. For risks and uncertainties regarding Mid-State Bancshares, participants should refer to the December 31, 2003 and 2002 Forms 10-Ks and March 31, 2004 Form 10-Q filed with the Securities and Exchange Commission as of and for the periods then ended.

The Plan provides for various investment options in pooled separate accounts that invest in investment securities. Investment securities are exposed to various risks such as interest rate, market and credit risk. Due to the level of risk associated with certain investment securities and the level of uncertainty related to changes in the value of investment securities, it is at least reasonably possible that changes in risk in the near term would materially affect participants' account balances and the amounts reported in statements of net assets available for plan benefits and the statement of changes in net assets available for plan benefits.

The Plan invests in securities of foreign companies, which involve special risks and considerations not typically associated with investing in U.S. companies. These risks include devaluation of currencies, less reliable information about issuers, different securities transaction clearance and settlement practices, and possible adverse political and economic developments. Moreover, securities of many foreign companies and their markets may be less liquid and their prices more volatile than securities of comparable U.S. companies.

**Investment Valuation and Income Recognition**

The Plan's investments are stated at fair value. The Mid-State Bancshares are based on quoted market prices. The Pooled Separate accounts are based on the unit price of the net asset value of shares held by the Plan at year-end. One of the Plan's investments is a non-benefit-responsive investment contract valued at fair value (see Note 4). It is management's belief that fair value approximates contract value. Participants loans are valued at cost, which approximates fair value.

Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. Investment income and appreciation or depreciation is allocated daily to each participant's account in proportion to the ratio of the account balance to all account balances.

**3. Investments**

The following presents investments that represent five percent or more of the Plan's net assets:

December 31,	2003	2002
Common Trust, Pooled Separate Accounts:		
CIGNA Charter Guaranteed Income Fund (see Note 4)	\$ 11,449,986	\$ 10,338,342
Fidelity Advisor Equity Income Account	3,980,865	3,075,396
Invesco Dynamics Account	2,924,695	2,048,394
Small Company Value Perkins Wolf McDonnell (i)	6,930,351	5,091,984
CIGNA Charter Lifetime 40	3,629,586	3,014,558
Mid-State Bancshares Common Stock	4,841,033	2,818,379

---

(i) Small company value fund managed by Berger in 2002.

## Edgar Filing: MID-STATE BANCSHARES - Form 11-K

During the Plan year ended December 31, 2003, the Plan's investments (including gains and losses on investments bought and sold, as well as held during the year) depreciated in value as follows:

Pooled Separate Accounts	\$	5,798,219
Guaranteed Income Fund		
Common Stock (Mid-State Bancshares)		1,626,162
<b>Total</b>	<b>\$</b>	<b>7,424,381</b>

**4. Investment Contract with Insurance Company**

In 1999, the Plan entered into an investment contract with the Trustee. The contract allows the Plan to offer an investment option, CIGNA Charter Guaranteed Income Fund (GIF), with a guaranteed rate of return. Once invested in this fund, the Participant may be limited under certain circumstances to transfer or withdraw funds from the investment. In accordance with the provisions of SOP 94-4, the GIF was determined not to be fully benefit-responsive by the plan administrator; accordingly, it is stated at fair value, which approximates contract value.

There are no reserves against contract value for credit risk of the contract issuer or otherwise. The average yield and crediting interest rate for the years ended December 31, 2003 and 2002 was approximately 3.0 percent and 4.2 percent, respectively. The crediting interest rate is based on a formula agreed upon with the issuer. Such interest rates are reviewed semi-annually for resetting. The latest interest rate was reset for the period July 1, 2003 through December 31, 2003 at 3.0 percent.

**5. Tax-Exempt Status**

The Internal Revenue Service ( IRS ) has determined and informed the Company by a letter dated February 5, 2004, that the Plan and related trust are designed in accordance with applicable sections of the IRC. The Plan has been amended since the period covered by determination letter. However, the Plan administrator believes that the Plan is designed and is currently being operated in compliance with the applicable requirements of the IRC. The Plan is in process of filing for a new determination letter with the IRS in conjunction with the plan amendments relating to the Plan merger and EGTRRA.

- 6. Party-in-Interest Transactions** The Trustee and the Bank are parties-in-interest as defined by ERISA. The Trustee invests Plan assets in its collective investment funds and the Bank's Common Stock. Such transactions qualify as party-in-interest transactions permitted by the Department of Labor's Rules and Regulations and are exempt under Section 408(b)(8) of the IRC.
- 7. Plan Termination** Although it has not expressed any intent to do so, the Bank has the right to amend the Plan, discontinue its contributions completely, or terminate the Plan subject to the provisions of ERISA. In the event of complete discontinuance of the Bank's contributions or termination of the Plan, participants will become 100 percent vested in their accounts.



Mid-State Bank & Trust

Profit Sharing and Salary Deferral 401(k) Plan

Schedule I: Form 5500 Schedule H Line 4i

Schedule of Assets (Held at End of Year) as of December 31, 2003

EIN: 95-2135438

Plan Number: 001

Identity of Issuer, borrower or similar party	Description of Investment	Current Value
Guaranteed Income Fund:		
* Connecticut General Life Insurance	CIGNA Charter Guaranteed Income Fund	\$ 11,449,986
Common Trust, Pooled Separate Accounts:		
* Connecticut General Life Insurance	Fidelity Advisor Equity Income Account	3,980,865
* Connecticut General Life Insurance	Small Cap Growth - Timessquare	1,031,843
* Connecticut General Life Insurance	Invesco Dynamics Account	2,924,695
* Connecticut General Life Insurance	Large Company Growth Goldman Sachs	990,259
* Connecticut General Life Insurance	S & P 500 Index Fund	1,716,441
* Connecticut General Life Insurance	Small Company Value Perkins Wolf McDonnell	6,930,351
* Connecticut General Life Insurance	International Blended Fund Bank of Ireland	1,330,927
* Connecticut General Life Insurance	Janus Aspen Series Worldwide Growth Account	914,948
* Connecticut General Life Insurance	CIGNA Charter Core Bond Fund	1,335,503
* Connecticut General Life Insurance	CIGNA Charter Lifetime 20	91,444
* Connecticut General Life Insurance	CIGNA Charter Lifetime 30	133,416
* Connecticut General Life Insurance	CIGNA Charter Lifetime 40	3,629,586
* Connecticut General Life Insurance	CIGNA Charter Lifetime 50	288,444
* Connecticut General Life Insurance	CIGNA Charter Lifetime 60	122,805
* Connecticut General Life Insurance	Large Cap Value John A. Levin	926,359
* Connecticut General Life Insurance	Mid Cap Value Wellington Management	1,027,280
* Connecticut General Life Insurance	Mid Cap Growth Artisan Partners	253,135
* Connecticut General Life Insurance	Nations International Value Fund Class A	237,552
Total Pooled Accounts		27,865,853

Common Stock:

Edgar Filing: MID-STATE BANCSHARES - Form 11-K

*	CIGNA Financial Services	Mid-State Bancshares	4,841,033
Participant Loans Allocated to:			
*	Participant loans	Interest rates ranging from 3.75 percent to 9.75 percent with maturities from 2004 to 2018.	1,691,099
	Total assets held	\$	45,847,971

---

\*Represents a party-in-interest.

**SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the Plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

MID-STATE BANK & TRUST PROFIT SHARING AND SALARY DEFERRAL 401(k) PLAN

By: /s/James G. Stathos  
James G. Stathos, Member of Investment  
Committee of the MID-STATE BANK & TRUST PROFIT  
SHARING AND SALARY DEFERRAL 401(k) PLAN