TAYLOR CALVIN B BANKSHARES INC

## Form 10-K

March 27, 2003
UNITED STATES
SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549
Form 10-K
ANNUAL REPORT UNDER SECTION 13 OR $15(\mathrm{~d})$ OF THE SECURITIES EXCHANGE ACT OF 1934

For the fiscal year ended December 31, 2002
Commission File No. 000-50047
CALVIN B. TAYLOR BANKSHARES, INC.
(Exact name of registrant as specified in its Charter)

Maryland (State of incorporation or organization) 52-1948274 (I.R.S. Employer Identification No.)

24 North Main Street, Berlin, Maryland 21811
(Address of principal executive offices) (Zip Code)
Registrant's telephone number, including area code: (410) 641-1700
Securities registered under Section $12(\mathrm{~b})$ of the Exchange Act: None

Securities registered under Section $12(\mathrm{~g})$ of the Exchange Act: Common Stock Par Value \$1.00

Check whether the registrant has (1) filed all reports required to be filed by Section 13 or $15(d)$ of the Securities Exchange Act of 1934 during the past 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

Yes X No
Check if there is no disclosure of delinquent filers in response to Item 405 of Regulation $S-K$ contained in this form, and no disclosure will be contained, to the best of the registrant's knowledge, in definitive proxy or information statements incorporated by reference in Part III of this Form $10-\mathrm{K}$ or any amendment to this Form 10-K. [ X ]

The aggregate market value of the common Stock held by nonaffiliates of the registrant on December 31, 2002, was $\$ 109,044,154$. This calculation is based upon estimation by the Company's Board of Directors of fair market value of the Common Stock of $\$ 38.00$ per share. There is not an active trading market for the Common Stock and it is not possible to identify precisely the market value of the Common Stock.

On February 28, 2003, 3,240,000 shares of the registrant's common stock were issued and outstanding.

DOCUMENTS INCORPORATED BY REFERENCE
The Company's Proxy Statement for Annual Meeting of Shareholders to be held on May 7, 2003, is incorporated by reference in this Form $10-K$ in Part III, Item 10, Item 11, Item 12, and Item 13.

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This Report contains statements which constitute forwardlooking statements within the meaning of Section 27A of the Securities Act of 1933 and the Securities Exchange Act of 1934. These statements appear in a number of places in this Report and include all statements regarding the intent, belief or current expectations of the Company, its directors, or its officers with respect to, among other things: (i) the Company's financing plans; (ii) trends affecting the Company's financial condition or results of operations; (iii) the Company's growth strategy and operating strategy; and (iv) the declaration and payment of dividends. Investors are cautioned that any such forward-looking statements are not guarantees of future performance and involve risks and uncertainties, and that actual results may differ materially from those projected in the forward-looking statements as a result of various factors discussed herein and those factors discussed in detail in the Company's filings with the Securities and Exchange Commission.

PART I

Item 1. Description of Business

General

Calvin B. Taylor Bankshares, Inc. (the "Company") was incorporated as a Maryland corporation on October 31, 1995. The Company owns all of the stock of Calvin B. Taylor Banking Company of Berlin, Maryland (the "Bank"). The Bank is a commercial bank incorporated under the laws of the State of Maryland on December 17, 1907, which operates nine banking offices in Worcester County, Maryland and one banking office in Ocean View, Delaware. The Bank's main office is located in Berlin, Maryland. It is engaged in a general commercial and retail banking business serving individuals, businesses, and governmental units in Worcester County, Maryland, Sussex County, Delaware, and neighboring counties.

The Company's holding company structure can assist the bank in maintaining its required capital ratios because the Company may, subject to compliance with debt guidelines implemented by the Board of Governors of the Federal Reserve System (the "Board of Governors" or the "Federal Reserve"), borrow money and contribute the proceeds to the bank as primary capital. The holding company structure also permits greater flexibility in issuing stock for cash, property, or services and in reorganization transactions. Moreover, subject to certain regulatory limitations, a holding company can purchase shares of its own stock, which the bank may not do without regulatory approval. A holding company may also engage in certain non-banking activities which the Board of Governors has deemed to be closely related to banking and proper incidents to the business of a bank holding company. These activities include making or servicing loans and certain types of leases; performing certain data processing services; acting as a fiduciary or investment or financial advisor; acting as a management consultant for other depository institutions; providing courier, appraisal, and consumer financial counseling services; providing tax planning and preparation services; providing check guaranty and collection agency services; engaging in limited real estate investment activities; underwriting, brokering, and selling credit life and disability insurance; engaging in certain other limited insurance activities; providing discount brokerage

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services; underwriting and dealing in certain government obligations and money market instruments and providing portfolio investment advice; acting as a futures commission merchant with respect to certain financial instrument transactions; providing foreign exchange advisory and transactional services; making investments in certain corporations for projects designed primarily to promote community welfare; and owning and operating certain healthy savings and loan associations. Although the Company has no present intention of engaging in any of these services, if circumstances should lead the Company's management to believe that there is a need for these services in the bank's marketing areas and that such activities could be profitably conducted, the management of the Company would have the flexibility of commencing these activities upon filing notice thereof with the Board of Governors.

Location and Service Area

The Company conducts general commercial banking in its primary service areas, emphasizing the banking needs of individuals and small- to medium-sized businesses and professional concerns. The Bank operates from nine branches located throughout Worcester County, Maryland and one branch located in Sussex County, Delaware. The Bank draws most of its customer deposits and conducts most of its lending transactions from within its primary service area, which encompasses Worcester County, Maryland, Sussex County, Delaware and neighboring counties.

Both Sussex County, Delaware and Worcester County, Maryland are located along the shores of the Atlantic Ocean and have experienced population growth in recent years. The area is growing as both a resort and a retirement community.

The principal components of the economy of the counties are tourism and agriculture. Berlin has a strong component of healthcare related businesses. The tourist businesses of Ocean City, Maryland and Bethany, Delaware and the health-care facilities in Berlin, Maryland (including Berlin Nursing Home and Atlantic General Hospital) are the largest employers in the counties. The largest industrial employers are Perdue Farms and Tyson Foods.

## Banking Services

The Bank offers a full range of deposit services including checking, NOW, Money Market, and savings accounts, and other time deposits including certificates of deposit. The transaction accounts and time certificates are tailored to the Bank's principal market areas at rates competitive to those offered in the area. In addition, the Bank offers certain retirement account services, such as Individual Retirements Accounts ("IRAs"). All deposits are insured by the Federal Deposit Insurance Corporation (the "FDIC") up to the maximum amount allowed by law (generally, $\$ 100,000$ per depositor subject to aggregation rules). The Bank solicits these accounts from individuals, businesses, associations and organizations, and governmental authorities.

The Company, through the Bank, also offers a full range of short- to medium-term commercial and personal loans. Commercial loans include both secured and unsecured loans for working capital (including inventory and receivables), business expansion (including acquisition of real estate and improvements), and purchase of equipment and machinery. Consumer loans include secured and unsecured loans for financing automobiles, home improvements,

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education, and personal investments. The Company originates commercial and residential mortgage loans and real estate construction and acquisition loans. These lending activities are subject to a variety of lending limits imposed by state and federal law. The Bank may not make any loans to any director or officer except for commercial loans to directors who are not officers or employees) unless the Board of Directors of the Bank approves the loans. The Board of Directors must review any such loans every six months.

Other bank services include cash management services, 24-hour ATM's, credit cards, debit cards, safe deposit boxes, travelers' checks, direct deposit of payroll and social security checks, and automatic drafts for various accounts. The Bank offers bank-byphone and Internet banking services, including electronic billpayment, to both commercial and retail customers.

## Competition

The Company faces strong competition in all areas of its operations. The competition comes from entities operating in Worcester County, Maryland and Sussex County, Delaware and neighboring counties and includes branches of some of the largest banks in Maryland, Delaware, and Virginia. Its most direct competition for deposits historically has come from other commercial banks, savings banks, savings and loan associations, and credit unions operating in its service areas. The Bank also competes for deposits with money market mutual funds and corporate and government securities. The Bank competes for loans with the same banking entities, as well as mortgage banking companies and other institutional lenders. The competition for loans varies from time to time depending on certain factors. These factors include, among others, the general availability of lendable funds and credit, general and local economic conditions, current interest rate levels, conditions in the mortgage market, and other factors which are not readily predictable.

The Bank employs traditional marketing media including local newspapers and radio, to attract new customers. Bank officers, directors and employees are active in numerous community organizations and participate in community-based events. These activities and referrals of satisfied customers result in new business.

Employees

As of December 31, 2002, the Bank employed 94 full-time equivalent employees. The Company's operations are conducted through the Bank. Consequently, the Company does not have separate employees. None of the employees of the Bank are represented by any collective bargaining unit. The Bank considers its relations with its employees to be good.

## SUPERVISION AND REGULATION

The Company and the Bank are subject to state and federal banking laws and regulations which impose specific requirements or restrictions on, and provide for general regulatory oversight with respect to, virtually all aspects of operations. These laws and regulations are generally intended to protect depositors, not shareholders. The following is a brief summary of certain statutes, rules, and regulations affecting the Company and the Bank. To the

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extent that the following summary describes statutory or regulatory provisions, it is qualified in its entirety by reference to the particular statutory and regulatory provisions. Beginning with the enactment of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (FIRREA) and following with the Federal Deposit Insurance Corporation Improvement Act of 1991 (FDICIA), numerous additional regulatory requirements have been placed on the banking industry, and additional changes have been proposed. Legislative changes and the policies of various regulatory authorities may affect the operations of the Company and the Bank and those effects may be material. The Company is unable to predict the nature or the extent of the effect on its business and earnings that fiscal or monetary policies, economic controls, or new federal or state legislation may have in the future.

Gramm-Leach-Bliley Act
On November 12, 1999, the Gramm-Leach-Bliley Act was signed into law. Among other things, the Act repeals the restriction, contained in the Glass-Steagall Act, on banks affiliating with securities firms. The Act permits bank holding companies to engage in a statutorily provided list of financial activities, including insurance and securities underwriting and agency activities, merchant banking, and insurance company portfolio investment activities. The Act also authorizes activities that are "complementary" to financial activities. The Act is intended to grant certain powers to community banks that larger institutions have accumulated on an ad hoc basis. The Act may have the result of increasing competition that the Company and the Bank face from larger institutions and other types of companies. In fact, it is not possible to predict the full effect that the Act will have on the Company and the Bank.

## The Company

Because it owns the outstanding common stock of the bank, the Company is a bank holding company within the meaning of the federal Bank Holding Company Act of 1956 (the "BHCA"). Under the BHCA, the Company is subject to periodic examination by the Federal Reserve and is required to file periodic reports of its operations and such additional information as the Federal Reserve may require. The Company's and the Bank's activities are limited to banking, managing or controlling banks, furnishing services to or performing services for its Subsidiary, or engaging in any other activity that the Federal Reserve determines to be so closely related to banking or managing and controlling banks as to be a proper incident thereto.

Investments, Control, and Activities. With certain limited exceptions, the BHCA requires every bank holding company to obtain the prior approval of the Federal Reserve before (i) acquiring substantially all the assets of any bank, (ii) acquiring direct or indirect ownership or control of any voting shares of any bank if after such acquisition it would own or control more than $5 \%$ of the voting shares of such bank (unless it already owns or controls the majority of such shares), or (iii) merging or consolidating with another bank holding company.

In addition, and subject to certain exceptions, the BHCA and the Change in Bank Control Act, together with regulations thereunder, require Federal Reserve approval (or, depending on the circumstances, no notice of disapproval) prior to any person or company acquiring "control" of a bank holding company, such as the company. Control is conclusively presumed to exist if an individual or company acquires

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$25 \%$ or more of any class of voting securities of the bank holding company. Because the Company's Common Stock is registered under the Securities Exchange Act of 1934, under Federal Reserve regulations, control will be rebuttably presumed to exist if a person acquires at least $10 \%$ of the outstanding shares of any class of voting securities of the Company. The regulations provide a procedure for challenge of the rebuttable control presumption.

Under the BHCA, the Company is generally prohibited from engaging in, or acquiring direct or indirect control of more than 5\% of the voting shares of any company engaged in non-banking activities, unless the Federal Reserve, by order or regulation, has found those activities to be so closely related to banking or managing or controlling banks as to be a proper incident thereto. Some of the activities that the Federal Reserve has determined by regulation to be proper incidents to the business of banking include making or servicing loans and certain types of leases, engaging in certain insurance and discount brokerage activities, performing certain data processing services, acting in certain circumstances as a fiduciary or investment or financial advisor, owning savings and loan associations, and making investments in certain corporations or projects designed primarily to promote community welfare.

Source of Strength; Cross-Guarantee. In accordance with Federal Reserve policy, the Company is expected to act as a source of financial strength to the Bank and to commit resources to support the Bank in circumstances in which the Company might not otherwise do so. Under the BHCA, the Federal Reserve may require a bank holding company to terminate any activity or relinquish control of a nonbank subsidiary (other than a nonbank subsidiary of a bank) upon the Federal Reserve's determination that such activity or control constitutes a serious risk to the financial soundness or stability of any subsidiary depository institution of the bank holding company. Further, federal bank regulatory authorities have additional discretion to require a bank holding company to divest itself of any bank or nonbank subsidiary if the agency determines that divestiture may aid the depository institution's financial condition. The Bank may be required to indemnify, or cross-guarantee, the FDIC against losses it incurs with respect to any other bank controlled by the Company, which in effect makes the Company's equity investments in healthy bank subsidiaries available to the FDIC to assist any failing or failed bank subsidiary of the Company.

The Bank

General. The Bank operates as a state nonmember banking association incorporated under the laws of the State of Maryland. It is subject to examination by the FDIC and the state department of banking regulation for each state in which is has a branch. Deposits in the Bank are insured by the FDIC up to a maximum amount (generally $\$ 100,000$ per depositor, subject to aggregation rules). The States and FDIC regulate or monitor all areas of the Bank's operations, including security devices and procedures, adequacy of capitalization and loss reserves, loans, investments, borrowings, deposits, mergers, issuances of securities, payment of dividends, interest rates payable on deposits, interest rates or fees chargeable on loans, establishment of branches, corporate reorganizations, maintenance of books and records, and adequacy of staff training to carry on safe lending and deposit gathering practices. The FDIC requires the Bank to maintain certain capital ratios and imposes limitations on the Bank's aggregate investment in real estate, bank premises, and furniture and fixtures. The Bank is required by the FDIC to prepare

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quarterly reports on the Bank's financial condition.

Under provisions of the FDICIA, all insured institutions must undergo periodic on-site examination by the appropriate banking agency. The cost of examinations of insured depository institutions and any affiliates may be assessed by the agency against each institution or affiliate, as it deems necessary or appropriate. Insured institutions are required to submit annual reports to the FDIC and the appropriate agency (and state supervisor when applicable). FDICIA also directs the FDIC to develop with other appropriate agencies a method for insured depository institutions to provide supplemental disclosure of the estimated fair market value of assets and liabilities, to the extent feasible and practicable, in any balance sheet, financial statement, report of condition, or other report of any insured depository institution. FDICIA also requires the federal banking regulatory agencies to prescribe, by regulation, standards for all insured depository institutions and depository institution holding companies relating, among other things, to: (i) internal controls, information systems, and audit systems; (ii) loan documentation; (iii) credit underwriting; (iv) interest rate risk exposure; and (v) asset quality.

Transactions With Affiliates and Insiders. The Bank is subject to Section 23A of the Federal Reserve Act, which places limits on the amount of loans or extensions of credit to, or investment in, or certain other transactions with, affiliates and on the amount of advances to third parties collateralized by the securities or obligations of affiliates. The aggregate of all covered transactions is limited in amount, as to any one affiliate, to $10 \%$ of the Bank's capital and surplus and, as to all affiliates combined, to $20 \%$ of the Bank's capital and surplus. In addition, each covered transaction must meet specific collateral requirements. The Bank is also subject to Section 23B of the Federal Reserve Act which, among other things, prohibits an institution from engaging in certain transactions with certain affiliates unless the transactions are on terms substantially the same, or at least as favorable to such institution or its subsidiaries, as those prevailing at the time for comparable transactions with nonaffiliated companies. The Bank is subject to certain restrictions on extensions of credit to executive officers, directors, certain principal shareholders, and their related interests. Such extensions of credit (i) must be made on substantially the same terms, including interest rates and collateral, as those prevailing at the time for comparable transactions with third parties, and (ii) must not involve more than the normal risk of repayment or present other unfavorable features.

Branching. Under Maryland law, the Maryland bank may open branches statewide, subject to the prior approval of the State Department of Financial Regulation and the FDIC. Maryland law permits banking organizations in other states to acquire Maryland banking organizations, as long as such states grant similar privileges to banking organizations in Maryland to acquire banking organizations in their states, by opening a de novo branch, by acquiring an existing branch from a Maryland depository institution, or as a result of an interstate merger with a Maryland banking organization. Delaware law also allows branches statewide with prior approval of the Office of the State Bank Commissioner and the FDIC. Delaware law is more restrictive allowing other state banking organizations to branch to Delaware only through opening a de novo bank, or as the result of an interstate merger.

Community Reinvestment Act. The Community Reinvestment Act

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requires that each insured depository institution shall be evaluated by its primary federal regulator with respect to its record in meeting the credit needs of its local community, including low and moderate income neighborhoods, consistent with the safe and sound operation of those institutions. These factors are also considered in evaluating mergers, acquisitions, and applications to open a branch or facility. Failure to adequately meet these criteria would impose additional requirements and limitations on the Bank. The Bank received a satisfactory rating in its most recent evaluation.

Other Regulations. Interest and certain other charges collected or contracted for by the Bank are subject to state and federal laws concerning interest rates. The Bank's loan operations are also subject to certain federal laws applicable to credit transactions, such as the federal Truth-In-Lending Act governing disclosures of credit terms to consumer borrowers, the Home Mortgage Disclosure Act of 1975 requiring financial institutions to provide information to enable the public and public officials to determine whether a financial institution is fulfilling its obligation to help meet the housing needs of the community it serves, the Equal Credit Opportunity Act prohibiting discrimination on the basis of race, creed, or other prohibited bases in extending credit, the Fair Credit Reporting Act of 1978 governing the use and provision of information to credit reporting agencies, the Fair Debt Collection Act governing the manner in which consumer debts may be collected by collection agencies, and the rules and regulations of the various federal agencies charged with the responsibility of implementing such federal laws. The deposit operations of the Bank are also subject to the Right to Financial Privacy Act which imposes a duty to maintain confidentiality of customers' financial records and prescribes procedures for complying with administrative subpoenas of financial records, and the Electronic Funds Transfer Act as implemented by the Federal Reserve Board's Regulation E which governs automatic deposits to and withdrawals from deposit accounts and customers' rights and liabilities arising from the use of automated teller machines and other electronic banking services.

## Deposit Insurance

The FDIC establishes rates for the payment of premiums by federally insured banks and thrifts for deposit insurance. Separate insurance funds are maintained for commercial banks (BIF) and thrifts (SAIF), with insurance premiums from the industry used to offset losses from insurance payouts when banks and thrifts fail. Since 1993, insured depository institutions like the Bank have paid for deposit insurance under a risk-based premium system. Under this system, until mid-1995 depository institutions paid to BIF or SAIF from $\$ 0.23$ to $\$ 0.31$ per $\$ 100$ of insured deposits depending on the capital levels and risk profile of the institution, as determined by its primary federal regulator on a semi-annual basis. When BIF reached its legally mandated reserve ratio in mid-1995, the FDIC lowered premiums for well-capitalized banks, eventually to a level of $\$ .00$ per $\$ 100$ of insured deposits, with a minimum semiannual assessment of $\$ 1,000$. In 1996, congress enacted the Deposit Insurance Funds Act of 1996, which eliminated this minimum assessment. The BIF insurance assessment rate for the first semiannual assessment period of 2003 is proposed to remain at $\$ .00$ to $\$ .27$ per $\$ 100$ in deposits. In addition to the amount paid for deposit insurance, banks are assessed an additional amount to service the interest on the bond obligations of the Financial Corporation (FICO). Any increase in deposit insurance premiums for the Bank will increase the Bank's cost of funds, and there can be no assurance that

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such costs can be passed on to the Bank's customers.

Dividends

The principal source of the Company's cash revenues comes from dividends received from the Bank. The amount of dividends that may be paid by the Bank to the Company depends on the Bank's earnings and capital position and is limited by federal and state laws, regulations, and policies. The Federal Reserve has stated that bank holding companies should refrain from or limit dividend increases or reduce or eliminate dividends under circumstances in which the bank holding company fails to meet minimum capital requirements or in which earnings are impaired.

The Company's ability to pay any cash dividends to its shareholders in the future will depend primarily on the Bank's ability to pay dividends to the Company. In order to pay dividends to the Company, the Bank must comply with the requirements of all applicable laws and regulations. Under Maryland law, the Bank must pay a cash dividend only from the following, after providing for due or accrued expenses, losses, interest, and taxes: (i) its undivided profits, or (ii) with the prior approval of the Department of Financial Regulation, its surplus in excess of $100 \%$ of its required capital stock. Under FDICIA, the Bank may not pay a dividend if, after paying the dividend, the Bank would be undercapitalized. See "Capital Regulations" below. See Item 5 for a discussion of dividends paid by the Bank in the past three years.

In addition to the availability of funds from the Bank, the future dividend policy of the Company is subject to the discretion of the Board of Directors and will depend upon a number of factors, including future earnings, financial condition, cash needs, and general business conditions. The amount of dividends that might be declared in the future presently cannot be estimated and it cannot be known whether such dividends would continue for future periods.

Capital Regulations

The federal bank regulatory authorities have adopted risk-based capital guidelines for banks and bank holding companies that are designed to make regulatory capital requirements more sensitive to differences in risk profile among banks and bank holding companies, account for off-balance sheet exposure, and minimize disincentives for holding liquid assets. The resulting capital ratios represent qualifying capital as a percentage of total risk-weighted assets and off-balance sheet items. The guidelines are minimums, and the regulators have noted that banks and bank holding companies contemplating significant expansion programs should not allow expansion to diminish their capital ratios and should maintain ratios well in excess of the minimums.

Current guidelines require bank holding companies and federally regulated banks to maintain a minimum ratio of total capital to riskbased assets equal to $8 \%$, of which at least $4 \%$ must be Tier 1 capital. Tier 1 capital includes common shareholders' equity before the unrealized gains and losses on securities available for sale, qualifying perpetual preferred stock, and minority interests in equity accounts of consolidated subsidiaries, but excludes goodwill and most other intangibles, and excludes the allowance for loan and lease losses. Tier 2 capital includes the excess of any preferred stock not included in Tier 1 capital, mandatory convertible securities, hybrid capital instruments, subordinated debt and

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intermediate term-preferred stock, and general reserves for loan and lease losses up to $1.25 \%$ of risk-weighted assets. Total capital is the sum of Tier 1 plus Tier 2 capital.

Under the guidelines, banks' and bank holding companies' assets are given risk-weights of $0 \%$, $20 \%$, $50 \%$, and $100 \%$. In addition, certain off-balance sheet items are given credit conversion factors to convert them to asset equivalent amounts to which an appropriate risk-weight will apply. These computations result in the total riskweighted assets.

The federal bank regulatory authorities have also implemented a leverage ratio, which is Tier 1 capital as a percentage of average total assets less intangibles, to be used as a supplement to the risk-based guidelines. The principal objective of the leverage ratio is to place a constraint on the maximum degree to which a bank holding company may leverage its equity capital base. The minimum required leverage ratio for top-rated institutions is $3 \%$, but most institutions are required to maintain an additional cushion of at least 100 to 200 basis points.

FDICIA established a new capital-based regulatory scheme designed to promote early intervention for troubled banks and requires the FDIC to choose the least expensive resolution of bank failures. The new capital-based regulatory framework contains five categories for compliance with regulatory capital requirements, including "well capitalized," "adequately capitalized," "undercapitalized," "significantly undercapitalized," and "critically undercapitalized." To qualify as a "well capitalized" institution, a bank must have a leverage ratio of no less than 5\%, a Tier 1 riskbased ratio of no less than $6 \%$, and a total risk-based capital ratio of no less than $10 \%$, and the bank must not be under any order or directive from the appropriate regulatory agency to meet and maintain a specific capital level. As of December 31, 2002, the Company and the Bank were qualified as "well capitalized." For further discussions, see "Item 7. Management's Discussion and Analysis or Plan of Operation - Capital."

Recent Legislative Developments

Periodically, the federal and state legislatures consider bills with respect to the regulation of financial institutions. Some of these proposals could significantly change the regulation of banks and the financial services industry. The Company cannot predict if such proposals will be adopted or the affect to the Company.

Item 2. Description of Property

The Company has ten branch locations, all of which are owned by the Company or the Bank. The locations are described as follows:

Office
Location
Main Office, Maryland
24 North Main Street, Berlin, Maryland 21811 6,500
East Berlin Office
10524 Old Ocean City Boulevard, Berlin, Maryland 21811 1,500
20th Street Office
100 20th Street, Ocean City, Maryland 21842 3,100
Ocean Pines Office
11003 Cathell Road, Berlin, Maryland 21811 2,420

Mid-Ocean City Office
9105 Coastal Highway, Ocean City, Maryland 21842 1,984
North Ocean City Office
14200 Coastal Highway, Ocean City, Maryland 21842 2,545
West Ocean City Office
9923 Golf Course Road, Ocean City, Maryland 21842 2,496
Pocomoke Office
2140 Old Snow Hill Road, Pocomoke, Maryland 21851 2,624
Snow Hill Office
108 West Market Street, Snow Hill, Maryland 21863 3,773
Ocean View, Delaware Office
50 Atlantic Avenue, Ocean View, Delaware 199704,900
The Berlin office is the centralized location for the Company and the Bank; that is to say that all proof and bookkeeping is performed there. Each branch has a manager that also serves as its loan officer, with exception of the East Berlin office, which does not have a loan officer. All offices participate in normal day-today banking operations. The Company operates automated teller machines in all branches except the East Berlin office, and at one non-branch location in a local hospital.

Item 3. Legal Proceedings

There are no material pending legal proceedings to which the Company or the Bank or any of their properties are subject.

Item 4. Submission of Matters to a Vote of Security Holders
There were no matters submitted to a vote of the shareholders of the Company during the fourth quarter of 2002.

PART II

Item 5. Market for Common Equity and Related Stockholder Matters
The Company's Articles of Incorporation, as amended, authorize it to issue up to $10,000,000$ shares of common stock.

As of February 28, 2003, there were approximately 996 holders of record of the common stock and $3,240,000$ shares of Common Stock issued and outstanding. There is no established public trading market in the stock, and there is no likelihood that a trading market will develop in the near future. Transactions in the common stock are infrequent and are negotiated privately between the persons involved in those transactions.

All outstanding shares of common stock of the Company are entitled to share equally in dividends from funds legally available, when, as, and if declared by the Board of Directors. The Company paid dividends of $\$ 1.00$ per share in $2002, \$ .37$ per share in 2001 and $\$ .61$ per share in 2000. Included are special cash dividends of $\$ .60$ per share in 2002 and $\$ .25$ per share in 2000, which are not expected to be an annual event. Per share data for 2000 is restated to give retroactive effect to the 2000 stock split effected in the form of a 100\% stock dividend.

## Item 6. Selected Financial Data

The following table presents selected financial data for the five years ended December 31, 2002. Prior period per share data is restated to reflect $100 \%$ stock dividends paid in 1998 and 2000.

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|  | 2002 | 2001 | 2000 | 1999 | 1998 |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | (Dollars | in thousan | ds, excep | for per | r share data) |
| At Year End |  |  |  |  |  |
| Total assets | \$369,243 | \$336,825 | \$289,048 | \$288,921 | \$277,463 |
| Total deposits | \$301, 495 | \$274,149 | \$231,926 | \$238,726 | \$230,618 |
| ```Total loans, net of unearned income and allowance for loan``` |  |  |  |  |  |
|  |  |  |  |  |  |
| Total stockholders' equity | $y$ \$60,015 | \$57,243 | \$53,085 | \$49,220 | \$46,343 |
| For the Year |  |  |  |  |  |
| Net interest income | \$13,741 | \$13,297 | \$13,580 | \$12, 221 | \$11,554 |
| Net income | \$5,754 | \$5,414 | \$5,625 | \$5,020 | \$4,697 |
| Per share data |  |  |  |  |  |
| Book value | \$18.52 | \$17.67 | \$16.38 | \$15.19 | \$14.31 |
| Net income | \$ 1.78 | \$ 1.67 | \$ 1.74 | \$ 1.55 | \$ 1.45 |
| Cash dividends declared | \$ 1.00 | \$ . 37 | \$ . 61 | \$ . 60 | \$ . 33 |

Item 7. Management's Discussion and Analysis or Plan of Operation

## BUSINESS OF THE COMPANY

Calvin B. Taylor Bankshares, Inc. (the "Company") is a bank holding company that was incorporated in the State of Maryland on October 31, 1995. Calvin B. Taylor Banking Company (the " Bank"), which commenced operation in 1890, was incorporated under the laws of the State of Maryland on December 17, 1907 and is a state nonmember bank under the laws of the state of Maryland. The Bank is engaged in a general commercial banking business, emphasizing in its marketing the Company's local management and ownership, from its main office and branches located in its primary service area of Worcester County, Maryland and Sussex County, Delaware, and neighboring counties. The Bank offers a full range of deposit services, including checking accounts, NOW, Money Market, and savings accounts and other time deposits, including certificates of deposit. In addition, the Bank offers certain retirement account services, such as Individual Retirement Accounts. The Bank also offers a full range of short- to medium-term commercial and personal loans. The Bank originates fixed rate mortgage loans and real estate construction and acquisition loans. These loans generally have a demand feature. Other bank services include cash management services, safe deposit boxes, travelers' checks, direct deposit of payroll and social security checks, debit cards, and automatic drafts for various accounts. The Bank also offers bank-by-phone and Internet banking services, including electronic bill payment.

MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS

The following discussion of the Company's financial condition and results of operations should be read in conjunction with the Company's financial statements and related notes and other statistical information included elsewhere herein.

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## Overview

Consolidated income of the Company is derived primarily from operations of the banks. The 2002 net income was $\$ 5,753,916$, compared to $\$ 5,414,404$ for 2001 , and $\$ 5,624,558$ for 2000 . The Company had a return on average equity of $9.83 \%$ and return on average assets of $1.65 \%$ for 2002 , compared to returns on average equity of $9.54 \%$ and $10.84 \%$, and returns on average assets of $1.75 \%$ and $1.94 \%$, for 2001 and 2000, respectively.

## Results of Operations

The Company reported net income of $\$ 5,753,916$, or $\$ 1.78$ per share, for the year ended December 31, 2002, which was an increase of $\$ 339,512$, or $6.27 \%$, from the net income of $\$ 5,414,404$, or $\$ 1.67$ per share, for the year ended December 31, 2001. Primarily responsible for this increase was the increase in net interest income and a gain on sale of real estate. Net interest income increased $\$ 444,322$, or $3.34 \%$, to $\$ 13,741,288$ in 2002 , from $\$ 13,296,966$ in 2001. This increase was the result of a decrease in interest revenue of $\$ 1,766,469$, which was exceeded, by the decrease in interest expense of $\$ 2,210,791$. Average interest-earning assets of $\$ 325,721,244$ yielded $5.56 \%$, while average interest-bearing liabilities of $\$ 225,183,449$ paid $1.79 \%$ for an overall net interest spread of $3.76 \%$. A $\$ 267,844$ gain on the sale of unimproved real estate in Ocean View, Delaware contributed $\$ 164,403$ net of tax, to net income.

The Company's net income of $\$ 5,414,404$, or $\$ 1.67$ per share, for the year ended December 31, 2001, was a decrease of $\$ 210,154$, or $3.74 \%$, from the net income of $\$ 5,624,558$, or $\$ 1.74$ per share, for the year ended December 31, 2000. Primarily responsible for this decrease was the decline in net interest income and increased personnel costs. Net interest income decreased $\$ 283,039$, or $2.08 \%$, to $\$ 13,296,966$ in 2001 , from $\$ 13,580,005$ in 2000 . This decrease was the result of a lower net interest spread between the rates on interest-earning assets and interest-bearing liabilities.
Interest expense increased $\$ 388,357$ while interest income increased by $\$ 105,318$. The yield on interest-earning assets decreased to 6.91\% in 2001, from 7.39\% in 2000, while the combined yield on interest-bearing deposits and borrowed funds increased from $3.06 \%$ to $3.19 \%$ for the same periods.

Noninterest income and noninterest expense increased by $33.04 \%$ and $4.40 \%$, respectively, during 2002 compared to 2001. Included in noninterest income for 2002 is a $\$ 267,844$ gain on the sale of an unimproved property in Ocean View, Delaware. Without that gain, the increase in noninterest income from 2001 to 2002 would be $12.44 \%$. Noninterest income and noninterest expense increased by $17.83 \%$ and $5.45 \%$, respectively, during 2001 compared to 2000 .

The Company reported net income of $\$ 1,441,829$ or $\$ .45$ per share, for the quarter ended December 31, 2002, which was an increase of $\$ 276,658$, or $23.75 \%$, from the net income of $\$ 1,165,144$, or $\$ .36$ per share, for the quarter ended December 31, 2001. Primarily responsible was the increase in quarterly net interest income to $\$ 3,392,428$ in fourth quarter 2002 from $\$ 3,253,986$ in fourth quarter 2001. Management attributes this $\$ 138,442$ or $4.25 \%$

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increase in net interest income to the Company's focus on maintaining a profitable net interest spread. Throughout 2002, Management responded to market conditions by lowering deposit rates, while attempting to control rate reductions in the loan portfolio. Increased volume of federal funds sold and investment securities also contributed to the increase in net income.

The Company's net income of $\$ 1,165,144$ or $\$ .36$ per share, for the quarter ended December 31, 2001, was a decrease of $\$ 273,045$, or $18.99 \%$, from the net income of $\$ 1,438,189$, or $\$ .44$ per share, for the quarter ended December 31, 2000. Primarily responsible was the decrease in quarterly net interest income from $\$ 3,532,645$ in fourth quarter 2000 to $\$ 3,253,986$ in fourth quarter 2001. Management attributes this $\$ 278,659$ or $7.89 \%$ decline in net interest income to several factors related to the national economic environment. Decreased yields on federal funds sold and investment securities, coupled with the banks' loan rate reductions caused interest income to lag by $\$ 255,829$ or $5.06 \%$ behind the comparable quarter last year. Throughout the year, the banks' lowered the rate they pay on time deposits. In mid-fourth quarter, they lowered rates on interest-bearing checking and savings deposits.

## Net Interest Income

The primary source of income for the Company is net interest income, which is the difference between revenue on interest-earning assets, such as investment securities and loans, and interest incurred on interest-bearing sources of funds, such as deposits and borrowings. The level of net interest income is determined primarily by the average balance of interest-earning assets and funding sources and the various rate spreads between the interestearning assets and the Company's funding sources. Changes in net interest income from period to period result from increases or decreases in the volume of interest-earning assets and interestbearing liabilities, and increases or decreases in the average rates earned and paid on such assets and liabilities. The volume of interest-earning assets and interest-bearing liabilities is affected by the ability to manage the earning-asset portfolio, which includes loans, and the availability of particular sources of funds, such as noninterest bearing deposits.

The key performance measure for net interest income is the "net margin on interest-earning assets," or net interest income divided by average interest-earning assets. The Company's net interest margin for 2002 was $4.32 \%$ compared to $4.74 \%$ for 2001 and $5.21 \%$ for 2000. Because most of the Bank's loans are written with a demand feature, the income of the Bank should not change dramatically as interest rates change. Management of the Company expects to maintain the net margin on interest-earning assets. The net margin may decline, however, if competition increases, loan demand decreases, or the cost of funds rises faster than the return on loans and securities. Although such expectations are based on management's judgment, actual results will depend on a number of factors that cannot be predicted with certainty, and fulfillment of management's expectations cannot be assured.

Average Balances, Interest, and Yields (Dollars stated in thousands)

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December 31, 2002
Average
Balance Interest Yield

December 31, 2001
Average
Balance Interest Yield

December 31, 2000
Average
Balance Interest Yield

Assets
Federal funds

| sold \$ 57,005 | \$ 923 | 1.62\% | \$ 41,265 | \$1,413 | 3.42\% | \$ 27,035 | \$1,716 | 6.35\% |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Interest-bearing deposits 1,504 | 42 | 2.77\% | 803 | 46 | 5.77\% | 833 | 46 | 5.53\% |
| Investment securities: |  |  |  |  |  |  |  |  |
| U. S. Treasury 74,482 | 2,806 | 3.77\% | 47,478 | 2,577 | 5.43\% | 52,382 | 3,009 | 5.74\% |
| U. S. Government |  |  |  |  |  |  |  |  |
| Agency 18,231 | 802 | 4.40\% | 18,180 | 1,121 | 6.17\% | 14,102 | 924 | 6.55\% |
| State and municipal $7,697$ | 337 | 4.38\% | 8,773 | 493 | 5.62\% | 11,045 | 601 | 5.44\% |
| Other 1,508 | 62 | 4.08\% | 1,508 | 49 | 3.26\% | 1,466 | 35 | 2.38\% |
| Total investment |  |  |  |  |  |  |  |  |
| securities 101,918 | 4,007 | 3.93\% | 75,939 | 4,240 | 5.58\% | 78,995 | 4,569 | 5.78\% |
| Loans: |  |  |  |  |  |  |  |  |
| Commercial 15,022 | 1,197 | 7.97\% | 15,722 | 1,330 | 8.46\% | 16,670 | 1,372 | 8.23\% |
| Mortgage 148,399 | 11,545 | 7.78\% | 151,521 | 12,398 | 8.18\% | 142,159 | 11,666 | 8.21\% |
| Consumer 4,054 | 387 | 9.54\% | 5,061 | 475 | 9.38\% | 5,059 | 491 | 9.72\% |
| Total loans 167,475 | 13,129 | 7.84\% | 172,304 | 14,203 | 8.24\% | 163,888 | 13,529 | 8.26\% |
| Allowance for loan |  |  |  |  |  |  |  |  |
| losses 2,182 |  |  | 2,188 |  |  | 2,091 |  |  |
| Total loans, net of allowance 165,293 | 13,129 | 7.94\% | 170,116 | 14,203 | 8.35\% | 161,797 | 13,529 | 8.36\% |
| Total interestearning assets 325,721 | 18,101 | 5.56\% | 288,123 | 19,902 | 6.91\% | 268,660 | 19,860 | 7.39\% |
| Noninterest-bearing |  |  |  |  |  |  |  |  |
| cash 15,400 |  |  | 13,437 |  |  | 12,658 |  |  |
| Premises and equipment $5,904$ |  |  |  |  |  |  |  |  |
| Other assets 2,171 |  |  | 2,137 |  |  | 2,155 |  |  |
| Total assets\$349,195 \$ | \$18,101 |  | \$309,497 | \$19,902 |  | \$289,247 | \$19,860 |  |

Interest-bearing
deposits
Savings and NOW\$90,124
Money market 46,890
Other
Total interest-
bearing
$\begin{array}{lllllllll}\text { deposits } 220,022 & 3,997 & 1.82 \% & 191,731 & 6,173 & 3.22 \% & 189,550 & 5,822 & 3.07 \%\end{array}$
Securities sold
under agreements

| to repurchase 4,955 | 28 | $0.57 \%$ | 4,126 | 62 | $1.50 \%$ | 1,610 | 24 | $1.45 \%$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

Total interest-bearing
liabilities 255,184
Noninterest-bearing

Total liabilities
and stockholders'
equity $\$ 349,195$ \$4,038
$\$ 309,497 \$ 6,248$
$\$ 289,247 \$ 5,860$

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| Net interest income | $\$ 14.063$ | $\$ 13,654$ |
| :--- | :--- | :--- |
| Net margin on interest- |  |  |
| earning assets | $4.32 \%$ | $4.74 \%$ |
| Dividends and interest on tax-exempt securities and loans are reported on fully |  |  |
| taxable equivalent basis. |  |  |

Analysis of Changes in Net Interest Income (Dollars stated in thousands)


Earning assets

| Interest-bearin deposits | (5) | (45) | 40 | - | 2 | (2) | (14) | 2 | (16) |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Federal funds sold | (490) | $(1,029)$ | 539 | (303) | $(1,207)$ | 904 | 454 | 358 | 96 |
| Investment securities: |  |  |  |  |  |  |  |  |  |
| U. S. Treasury | y 229 | $(1,237)$ | 1,466 | (431) | (150) | (281) | (735) | 209 | (945) |
| U. S. Governme Agency | nt (319) | (322) | 3 | 198 | (69) | 267 | 612 | 78 | 534 |
| State and municipals | (155) | (95) | (60) | (109) | 15 | (124) | (175) | 17 | (192) |
| Other | 12 | 12 | - | 14 | 13 | 1 | 9 | (6) | 15 |
| Loans: |  |  |  |  |  |  |  |  |  |
| Commercial | (133) | (74) | (59) | (43) | 35 | (78) | 43 | 27 | 17 |
| Mortgage | (853) | (598) | (255) | 733 | (35) | 768 | 1,367 | 28 | 1,339 |
| Consumer | (88) | 7 | (95) | (17) | (17) | - | 11 | 8 | 3 |
| Total interes revenue | $(1,802)$ | $(3,381)$ | 1,579 | 42 | $(1,413)$ | 1,455 | 1,572 | 721 | 851 |


| Interest-bearing liabilities |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Savings and NOW (633) | (894) | 261 | (122) | (9) | (113) | 120 | (134) | 254 |
| Money market (284) | (551) | 267 | (82) | (27) | (55) | (386) | 76 | (462) |
| Other time dep (1,260) | $(1,412)$ | 152 | 555 | 52 | 503 | 313 | 289 | 24 |
| Other borrowed |  |  |  |  |  |  |  |  |
| funds (34) | (45) | 11 | 37 | 1 | 36 | 34 | 7 | 27 |
| Total interest expense <br> $(2,211)$ | $(2,902)$ | 691 | 388 | 17 | 371 | 81 | 238 | (157) |
| Net interest income |  |  |  |  |  |  |  |  |
| 409 | (479) | 888 | (346) | $(1,430)$ | 1,084 | 1,491 | 483 | 1,008 |

Dividends and interest on tax-exempt securities and loans are reported
on fully taxable equivalent basis. The variance that is both rate/volume related is reported with the rate variance.

Composition of Loan Portfolio

Because loans are expected to produce higher yields than investment securities and other interest-earning assets (assuming that loan losses are not excessive), the absolute volume of loans
and the volume as a percentage of total earning assets is an important determinant of net interest margin. Average loans, net of the allowance for loan losses, were $\$ 165,293,144, \$ 170,116,213$, and $\$ 161,796,946$ during 2002 , 2001 , and 2000 , respectively, which constituted $50.75 \%$, $59.04 \%$, and $60.22 \%$ of average interest-earning assets for the periods. The Company's loan to deposit ratio was $53.67 \%, 60.73 \%$, and $72.68 \%$ at December 31, 2002, 2001, and 2000, respectively. Average loans to average deposits were 58.01\%, $68.70 \%$, and $68.94 \%$ for the same periods. The decrease in the loan to deposit ratio over the periods presented is primarily attributable to dramatic increases in deposit volume.

The Company extends loans primarily to customers located in and near Worcester County, Maryland and Sussex County, Delaware. There are no industry concentrations in the Company's loan portfolio. The Company does, however, have a substantial portion of its loans in real estate and performance will be influenced by the real estate market in the region.

The following table sets forth the composition of the Company's loan portfolio as of December 31, 2002, 2001 and 2000, respectively.

|  | Composition of Loan Portfolio |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | December 31, <br> Amount | $\begin{aligned} & 2002 \\ & \text { Percent } \\ & \text { of total } \end{aligned}$ | December 31, <br> Amount | $\begin{aligned} & 2001 \\ & \text { Percent } \\ & \text { of total } \end{aligned}$ | December 31, <br> Amount | $\begin{aligned} & 2000 \\ & \text { Percent } \\ & \text { of total } \end{aligned}$ |
| Commercial | 12,765,723 | $7.78 \%$ | 15,341,122 | 9.09\% | 15,588,946 | 9.13\% |
| Real estate | 139,354,241 | $84.97 \%$ | 146,258,549 | $86.70 \%$ | 148,468,890 | $86.94 \%$ |
| Construction | 8,447,354 | 5.15\% | 2,117,685 | 1.26\% | 1,540,376 | $0.90 \%$ |
| Consumer | 3,438,494 | $2.10 \%$ | 4,980,078 | 2.95\% | 5,165,742 | 3.03\% |
| Total loans | 164,005,812 | 100.00\% | 168,697,434 | 100.00\% | 170,763,954 | 100.00\% |
| Less allowance for |  |  |  |  |  |  |
| loan losses | 2,181,135 |  | 2,195,922 |  | 2,192,755 |  |
| Net loans | 161,824,677 |  | 166,501,512 |  | 168,571,199 |  |

The following table sets forth the maturity distribution, classified according to sensitivity to changes in interest rates, for selected components of the Company's loan portfolio as of December 31, 2002.

Commercial
Real estate
Construction Consumer

Total

Loan Maturity Schedule and Sensitivity to Changes in Interest Rates

December 31, 2002
Over one

| One year | Through | Over five |  |
| :--- | :--- | :--- | :--- |
| or less | five years | years | Total |


| $12,765,723$ | - | - | $12,765,723$ |
| ---: | :---: | :---: | ---: |
| $139,354,241$ | - | - | $139,354,241$ |
| $8,447,354$ | - | - | $8,447,354$ |
| 813,678 | $2,197,969$ | 426,847 | $3,438,494$ |
| $161,380,996$ | $2,197,969$ | 426,847 | $164,005,812$ |


| Fixed interest rate | 813,678 | $2,197,969$ | 426,847 | $3,438,494$ |
| :--- | :---: | :---: | :---: | :---: |
| Variable interest |  |  |  |  |
| rate (or demand) | $160,567,318$ | - | - | $160,567,318$ |
| Total | $161,380,996$ | $2,197,969$ | 426,847 | $164,005,812$ |

As of December 31, 2002, $\$ 160,567,318$ or $97.90 \%$, of the total loans were either variable rate loans or loans written on demand.

The Company has the following commitments, lines of credit, and letters of credit outstanding as of December 31, 2002, 2001, and 2000 , respectively.

|  | 2002 | 2001 | 2000 |
| :--- | ---: | ---: | ---: |
| Construction loans | $4,746,954$ | $6,456,910$ | $2,964,536$ |
| Other loan commitments | $12,041,437$ | $8,639,337$ | $3,192,350$ |
| Standby letters of credit | $1,726,127$ | $3,243,063$ | $1,412,552$ |
| Total | $18,514,518$ | $18,339,310$ | $7,569,438$ |

Loan commitments are agreements to lend to a customer as long as there is no violation of any condition to the contract. Loan commitments may have interest fixed at current rates, fixed expiration dates, and may require the payment of a fee. Letters of credit are commitments issued to guarantee the performance of a customer to a third party. Loan commitments and letters of credit are made on the same terms, including collateral, as outstanding loans. The Company's exposure to credit loss in the event of nonperformance by the borrower is represented by the contract amount of the commitment.

Loan Quality
The allowance for loan losses represents a reserve for potential losses in the loan portfolio. The adequacy of the allowance for loan losses is evaluated periodically based on a review of all significant loans, with a particular emphasis on nonaccruing, past due, and other loans that management believes require attention. The determination of the reserve level rests upon management's judgment about factors affecting loan quality and assumptions about the economy. Management considers the year-end allowance appropriate and adequate to cover possible losses in the loan portfolio; however, management's judgment is based upon a number of assumptions about future events, which are believed to be reasonable, but which may or may not prove valid. Thus, there can be no assurance that charge-offs in future periods will not exceed the allowance for credit loss or that additional increases in the credit loss allowance will not be required. The Company has a history of low loan charge-offs.

For significant problem loans, management's review consists of evaluation of the financial strengths of the borrowers and guarantors, the related collateral, and the effects of economic conditions. The overall evaluation of the adequacy of the total allowance for loan losses is based on an analysis of historical loan loss ratios, loan charge-offs, delinquency trends, and previous collection experience, along with an assessment of the effects of external economic conditions. It is the Company's policy to evaluate loan portfolio risk for the purpose of

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establishing an adequate allowance. The Bank's target level for its allowance as a percentage of gross loans is between $1.30 \%$ and $1.35 \%$. This allowance may be increased for reserves for specific loans identified as substandard during management's loan review. Generally, the Company will not require a negative provision to reduce the allowance as a result of either net recoveries or a decrease in loans, even though this may cause the allowance as a percentage of gross loans to exceed the Company's target.

The provision for loan losses is a charge to earnings in the current period to replenish the allowance and maintain it at a level management has determined to be adequate. As of December 31, 2002, 2001, and 2000, the respective allowances for loan losses were $1.33 \%, 1.30 \%$, and $1.28 \%$ of outstanding loans.

The provision for loan losses was $\$ 25,000$ in 2002, an increase of $\$ 2,015$ from the $\$ 22,985$ provision in 2001 . After the current year's provision, the Bank's allowance for loan loss remained within its target range. The 2001 provision represented a decrease of $\$ 151,095$ from the $\$ 174,080$ provision in 2000 . This decrease is due to the stable size and delinquency status of the loan portfolio, and the low level of net charge-offs in 2001.

|  | $\begin{array}{r} \text { Al } \\ 2002 \end{array}$ | ocation | of Allowa $2001$ | ce for | Loan Losse $2000$ |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Commercial | 139,005 | $6.37 \%$ | 218,414 | $9.95 \%$ | 167,626 | $7.64 \%$ |
| Real estate, including |  |  |  |  |  |  |
| construction | 864,111 | 39.62 | 913,449 | 41.60 | 810,790 | 36.98 |
| Consumer | 112,875 | 5.17 | 174,671 | 7.94 | 174,003 | 7.94 |
| General | 1,065,144 | 48.84 | 889,388 | 40.51 | 1,040,336 | 47.44 |
| Total | 2,181,135 | 100.00\% | 2,195,922 | 100.00\% | 2,192,755 | 100.00\% |


|  | Allowance for Loan Losses |  |  |
| :--- | :---: | :---: | :---: |
|  | 2002 | 2001 | 2000 |
| Balance at beginning of year $2,195,922$ | $2,192,755$ | $2,082,031$ |  |
|  |  |  |  |
| Loan losses: |  |  |  |
| Commercial | 6,816 | - | 3,741 |

Recoveries on loans previously
charged off

| Commercial | 1,000 | 4,056 | 2,386 |
| :--- | ---: | ---: | ---: |
| Consumer | 7,983 | 850 | 1,358 |
| Total loan recoveries | 8,983 | 4,906 | 3,744 |
| Net loan losses | 39,787 | 19,818 | 63,356 |
| Provision for loan losses <br> charged to expense | 25,000 | 22,985 | 174,080 |

Provision related to
commitments

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Balance at end of year $2,181,135$ 2,195,922 2,192,755

Allowance for loan losses to loans outstanding at end of year 1.33 $1.30 \% \quad 1.28 \%$

Net charge-offs to average loans $0.02 \%$
$0.01 \%$
$0.04 \%$

As a result of management's ongoing review of the loan portfolio, loans are classified as nonaccrual when it is not reasonable to expect collection of interest under the original terms. These loans are classified as nonaccrual even though the presence of collateral or the borrower's financial strength may be sufficient to provide for ultimate repayment. Interest on nonaccrual loans is recognized only when received. A delinquent loan is generally placed in nonaccrual status when it becomes 90 days or more past due. When a loan is placed in nonaccrual status, all interest that has been accrued on the loan but remains unpaid is reversed and deducted from earnings as a reduction of reported interest income. No additional interest is accrued on the loan balance until the collection of both principal and interest becomes reasonably certain. The Company had one loan with a balance of $\$ 2,222$ on which the accrual of interest had been discontinued as of December 31, 2002. The Company had no nonperforming loans at December 31, 2001, or 2000 .

Where real estate acquired by foreclosure and held for sale is included with nonperforming loans, the result comprises nonperforming assets. There were no nonperforming assets at December 31, 2002, 2001, or 2000. Loans are classified as impaired when the collection of contractual obligations, including principal and interest, is doubtful. Management has identified no significant impaired loans as of December 31, 2002, 2001, or 2000.

## Liquidity and Interest Rate Sensitivity

The primary objective of asset/liability management is to ensure the steady growth of the Company's primary source of earnings, net interest income. Net interest income can fluctuate with significant interest rate movements. To lessen the impact of these margin swings, the balance sheet should be structured so that repricing opportunities exist for both assets and liabilities in roughly equivalent amounts at approximately the same time intervals. Imbalances in these repricing opportunities at any point in time constitute interest rate sensitivity.

Liquidity represents the ability to provide steady sources of funds for loan commitments and investment activities, as well as to provide sufficient funds to cover deposit withdrawals and payment of debt and operating obligations. These funds can be obtained by converting assets to cash or by attracting new deposits.

Average liquid assets (cash and amounts due from banks, interest bearing deposits in other banks, federal funds sold, and investment securities) were 61.71\% of average deposits for 2002 , compared to $53.08 \%$ and $50.93 \%$ for 2001 and 2000 , respectively.

As of December 31, 2002, $\$ 55,013,475$, or $45.55 \%$ of the investment debt securities mature in one year or less. Funds invested in federal funds sold provide liquidity so the banks do not need a large portfolio of securities classified as "available-

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for-sale." Other sources of liquidity include letters of credit, overnight federal funds, and reverse repurchase agreements available from correspondent banks. The total lines of credit available from correspondent banks at December 31, 2002 were $\$ 18,000,000$. At December 31, 2001, and 2000, they were $\$ 19,000,000$.

Interest rate sensitivity refers to the responsiveness of interest-bearing assets and liabilities to changes in market interest rates. The rate-sensitive position, or gap, is the difference in the volume of rate-sensitive assets and liabilities at a given time interval. The general objective of gap management is to actively manage rate-sensitive assets and liabilities to reduce the impact of interest rate fluctuations on the net interest margin. Management generally attempts to maintain a balance between rate-sensitive assets and liabilities as the exposure period is lengthened to minimize the overall interest rate risk to the Company.

Interest rate sensitivity may be controlled on either side of the balance sheet. On the asset side, management exercises some control over maturities. Also, loans are written to provide repricing opportunities on fixed rate notes. The Company's investment portfolio, including federal funds sold, provides the most flexible and fastest control over rate sensitivity since it can generally be restructured more quickly than the loan portfolio.

On the liability side, deposit products are structured to offer incentives to attain the maturity distribution desired. Competitive factors sometimes make control over deposits more difficult and, therefore, less effective as an interest rate sensitivity management tool.

The asset mix of the balance sheet is continually evaluated in terms of several variables; yield, credit quality, appropriate funding sources, and liquidity. Management of the liability mix of the balance sheet focuses on expanding the various funding sources.

The Company was asset-sensitive for all time horizons. For asset-sensitive institutions, if interest rates should decrease, the net interest margins should decline. Since all interest rates and yields do not adjust at the same velocity, the gap is only a general indicator of rate sensitivity.
Interest Sensitivity Analysis

December 31, 2002 $\quad$| Within | After three |
| :--- | :--- |
| Three within After one |  |
| Months | twelve |
| months | but within After |

| Assets |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Earning assets |  |  |  |  |  |
| Federal funds sold | $54,821,617$ | - | - | - | $54,821,617$ |
| Interest-bearing deposits | - | 591,518 | 840,687 | - | 1,432,205 |
| Investment debt |  |  |  |  |  |
| securities | 20,886,355 | 34,127,120 | 63,172,024 | 2,603,120 | 120,788,619 |
| Loans | 160,200,410 | 1,180,586 | 2,197,969 | 426,847 | 164,005,812 |
| Total earning assets | 235,908,382 | 35,899,224 | 66,210,680 | 3,029,967 | 341,048, 253 |


| Liabilities |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| deposits |  |  |  |  |
| Money market 46,942,638 | - | - | - | 46,942,638 |
| Savings and NOW 102,524,118 | - | - | - | 102,524,118 |
| Certificates |  |  |  |  |
| 100,000 and over 4,905,349 | 6,902,006 | 4,034,731 | - | 15,842,086 |
| Certificates under |  |  |  |  |
| Securities sold under agreements to |  |  |  |  |
| repurchase 4,029,100 | - | - | - | 4,029,100 |
| Note payable 4,358 | 13,468 | 82,996 | 98,090 | 198,912 |
| Total interest-bearing |  |  |  |  |
| liabilities 181,733,631 | 36,022,929 | 14,579,287 | 98,090 | 232,433,937 |
| Period gap 54,174,751 | $(123,705)$ | 51,631,393 | 2,931,877 | 108,614,316 |
| Cumulative gap 54,174,751 | 54,051,046 | 105,682,439 | 108,614,316 |  |
| Ratio of cumulative gap <br> to total earning assets 15.88\% | $15.85 \%$ | 30.99\% | 31.85\% |  |

Investment Securities Maturity Distribution and Yields

|  | December 3 Amount | $\begin{gathered} 2002 \\ \text { Percent } \end{gathered}$ | December 3 Amount | $\begin{gathered} 2001 \\ \text { Percent } \end{gathered}$ | December Amount | $\begin{gathered} 2000 \\ \text { Percent } \end{gathered}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| US Treasury |  |  |  |  |  |  |
| One year or less | 50,003,569 | $2.87 \%$ | 31,483,510 | $4.81 \%$ | 29,941,815 | $5.34 \%$ |
| Over one through five years | 40,065,506 | $2.58 \%$ | 26,563,088 | 3.96\% | 17,480,762 | 6.36\% |
| Over ten years | 2,603,120 | $7.28 \%$ | $2,336,880$ | $7.28 \%$ | 2,428,120 | $7.28 \%$ |
| Total U.S. Treasury | 92,672,195 | $2.87 \%$ | 60,383,478 | 4.52\% | 49,850,697 | $5.78 \%$ |
| U.S. Government Agencies |  |  |  |  |  |  |
| One year or less | 1,000,000 | 4.49\% | 5,900,000 | 5.68\% | 8,750,177 | $6.35 \%$ |
| Over one through five years | $18,902,908$ | $3.30 \%$ | 13,505,013 | 4.84\% | 9,900,000 | 6.46\% |
| Total U. S. Government |  |  |  |  |  |  |
| Agencies | 19,902,908 | $3.35 \%$ | 19,405,013 | $5.09 \%$ | 18,650,177 | $6.41 \%$ |
| State, county, and municipal |  |  |  |  |  |  |
| One year or less | 4,009,906 | $2.45 \%$ | 4,138,392 | $5.54 \%$ | 6,641,744 | $5.67 \%$ |
| Over one through five years | $4,203,610$ | $2.34 \%$ | $2,808,149$ | 5.23\% | 3,559,060 | $6.12 \%$ |
| Over five through ten years | - |  | - |  | - |  |
| Over ten years | - |  | - |  | - |  |
| Total state, county, and municipal | 8,213,516 | $2.39 \%$ | 6,946,541 | $5.43 \%$ | 10,200,804 | 5.83\% |
| Total debt securities |  |  |  |  |  |  |
| One year or less | 55,013,475 | $2.87 \%$ | 41,521,902 | $5.01 \%$ | 45,333,736 | $5.59 \%$ |
| Over one through five years | 63,172,024 | $2.78 \%$ | 42,876,250 | 4.32\% | 30,939,822 | $6.36 \%$ |
| Over five through ten years | - |  | - |  | - |  |
| Over ten years | 2,603,120 | $7.28 \%$ | $2,336,880$ | $7.28 \%$ | 2,428,120 | $7.28 \%$ |
| Total debt securities | 20,788,619 | $2.92 \%$ | 86,735,032 | 4.73\% | 78,701,678 | $5.94 \%$ |

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| Equity securities | $1,783,680$ | $2.51 \%$ | $1,637,219$ | $3.03 \%$ | $1,624,814$ | $2.38 \%$ |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| Total securities | $122,572,299$ | $2.91 \%$ | $88,372,251$ | $4.70 \%$ | $80,326,492$ | $5.87 \%$ |

Deposits and Other Interest-Bearing Liabilities

Average interest-bearing liabilities increased \$29,103,756, or $14.84 \%$, from $\$ 196,079,693$ in 2001 , to $\$ 225,183,449$ in 2002. Average interest-bearing deposits increased $\$ 28,291,212$, or $14.76 \%$, from $\$ 191,730,858$ in 2001 , to $\$ 220,022,070$ in 2002 , while average demand deposits increased $\$ 9,036,119$, or $16.17 \%$ from $\$ 55,879,394$ in 2001, to $\$ 64,915,513$ in 2002. At December 31, 2002 , total deposits were $\$ 301,495,466$, compared to $\$ 274,149,181$ at December 31, 2001, an increase of $9.97 \%$.

Average interest-bearing liabilities increased $\$ 4,680,417$, or $2.45 \%$, to $\$ 196,079,693$ in 2001 , from $\$ 191,399,276$ in 2000. Average interest-bearing deposits increased $\$ 2,180,688$, or $1.15 \%$, to $\$ 191,730,858$ in 2001, from $\$ 189,550,170$ in 2000 , while average demand deposits increased $\$ 10,735,100$, or $23,78 \%$ to $\$ 55,879,394$ in 2000, from $\$ 45,144,294$ in 2000. At December 31, 2001, total deposits were $\$ 274,149,181$, compared to $\$ 231,926,192$ at December 31, 2000, an increase of $18.21 \%$.

The following table sets forth the deposits of the Company by category as of December 31, 2002, 2001, and 2000, respectively.

|  | December 31, |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 2002 |  | 2001 |  | 2000 |  |
|  | Amount | Percent of deposits | Amount | Percent of deposits | Amount | Percent of deposits |
| Demand deposits | 73,289,541 | $24.31 \%$ | 60,508,663 | $22.07 \%$ | 49,674,943 | 21.42\% |
| NOW accounts | 57,009,892 | 18.91\% | 45,639,869 | $16.65 \%$ | 39,910,464 | 17.21\% |
| Money market | 46,942,638 | $15.57 \%$ | 40,739,491 | $14.86 \%$ | 34,896,077 | $15.04 \%$ |
| Savings accounts | 45,514,226 | 15.10\% | 38,306,292 | $13.97 \%$ | 34,057,361 | 14.68\% |
| Time deposits less than $\$ 100,000$ | 62,897,083 | $20.86 \%$ | 68,212,949 | $24.88 \%$ | 58,206,911 | $25.10 \%$ |
| Time deposits of |  |  |  |  |  |  |
| \$100,000 or more | 15,842,086 | $5.25 \%$ | 20,741,917 | $7.57 \%$ | 15,180,436 | $6.55 \%$ |
| Total deposits | 301,495,466 | 100.00\% | 274,149,181 | 100.00\% | 231,926,192 | 100.00\% |

Core deposits, which exclude certificates of deposit of $\$ 100,000$ or more, provide a relatively stable funding source for the Company's loan portfolio and other earning assets. The Company's core deposits increased $\$ 32,246,166$ and $\$ 36,661,508$ during 2002 and 2001, respectively. Management believes that this increase is largely attributable to a migration of funds from the stock market into insured deposits. Deposits, and particularly core deposits, have been the Company's primary source of funding and have enabled the Company to meet both its short-term and long-term liquidity needs. Management anticipates that such deposits will continue to be the Company's primary source of funding in the future.

The maturity distribution of the Company's time deposits over $\$ 100,000$ at December 31, 2002, is shown in the following

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table.


Large certificate of deposit customers tend to be extremely sensitive to interest rate levels, making these deposits less reliable sources of funding for liquidity planning purposes than core deposits. Some financial institutions partially fund their balance sheets using large certificates of deposit obtained through brokers. These brokered deposits are generally expensive and are unreliable as long-term funding sources. Accordingly, the Company does not accept brokered deposits.

## Noninterest Income

Noninterest income for 2002 increased $\$ 429,671$, or $33.04 \%$ over the previous year. Of this, $\$ 267,844$ was the gain on the sale of unimproved real estate in Ocean View, Delaware. Service charges on deposit accounts contributed $\$ 140,195$ of the increase due to fee increases implemented in May and the growth of deposits.
Noninterest income for 2001 increased $\$ 196,777$, or $17.83 \%$ over the previous year. Of this, a $\$ 128,262$ increase in service charges on deposit accounts resulted from the growth of deposit accounts. VISA Check Card fees increased by $\$ 29,761$ due to increased use.

The following table presents the principal components of noninterest income for the years ended December 31, 2002, 2001, and 2000, respectively.

|  | Noninterest Income |  |  |
| :---: | :---: | :---: | :---: |
|  | 2002 | 2001 | 2000 |
| Service charges on deposit accounts | 993,302 | 853,107 | 724,845 |
| Other noninterest revenue | 469,160 | 447,528 | 379,013 |
| Gain on sale of real estate | 267,844 | - ${ }^{-}$- |  |
| Total noninterest income | 1,730,306 | 1,300,635 | 1,103,858 |
| Noninterest income as a percentage of average |  |  |  |
| total assets | $0.50 \%$ | $0.42 \%$ | $0.38 \%$ |

Noninterest Expense

Noninterest expense increased by $\$ 274,193$, or $4.40 \%$ from 2001 to 2002. Increased personnel costs of $\$ 86,181$ were due to annual raises, increased $401(k)$ expense, and increased costs of group insurance. Occupancy expense increased by $\$ 63,152$ due to the Bank's adoption in 2001 of accrual basis accounting for real property taxes, which were previously recorded on the cash basis. Furniture and equipment expense decreased $\$ 95,517$ largely due to
improved accounting classification of software maintenance costs. Of the $\$ 220,377$ increase in other operating expense, $\$ 138,091$ was attributable to increased amortization expense resulting from the Bank's 2001 data processing system upgrades, and improved accounting for software maintenance costs.

Noninterest expense increased by $\$ 321,781$, or $5.45 \%$ from 2000 to 2001. Increased personnel costs of $\$ 297,806$ were due to annual raises, increased $401(k)$ expense, and increased costs of group insurance. Occupancy expense decreased due to the bank's adoption of accrual basis accounting for real property taxes, which were previously recorded on the cash basis. Of the $\$ 53,987$ increase in other operating expense, $\$ 30,891$ was attributable to increased fees related to ATM operation.

The following table presents the principal components of noninterest expense for the years ended December 31, 2002, 2001 and 2000, respectively.

|  |  |  |  |
| :--- | ---: | ---: | ---: | ---: |
|  | Noninterest Expense |  |  |
| Compensation and related expenses | 2002 | 2001 | 2000 |
| Occupancy expense | $3,622,841$ | $3,536,660$ | $3,238,854$ |
| Furniture and equipment expense | 455,651 | 392,499 | 425,767 |
| Advertising | 578,779 | 674,296 | 671,040 |
| Business and product development | 154,382 | 144,983 | 132,784 |
| Computer software amortization | 64,448 | 60,189 | 57,055 |
| Computer software maintenance | 115,453 | 68,503 | 62,005 |
| Courier service | 91,141 | - | - |
| Deposit insurance | 96,120 | 96,726 | 99,466 |
| Director fees | 47,800 | 43,413 | 35,157 |
| Dues, donations, and subscriptions | 80,600 | 83,025 | 72,575 |
| Freight | 81,171 | 80,024 | 107,114 |
| Liability insurance | 62,294 | 57,806 | 62,411 |
| Postage | 60,042 | 44,608 | 61,649 |
| Professional fees | 181,567 | 155,002 | 145,325 |
| Stationery and supplies | 72,399 | 52,400 | 62,660 |
| Telephone | 158,965 | 252,686 | 261,733 |
| Teller machine fees | 130,172 | 100,455 | 82,256 |
| Miscellaneous | 182,487 | 154,289 | 123,398 |
| Total noninterest expense | 263,868 | 228,423 | 202,957 |
| Noninterest expense as a percentage | 6,180 | $6,225,987$ | $5,904,206$ |

## Capital

Under the capital guidelines of the Federal Reserve Board and the FDIC, the Company and its banks are currently required to maintain a minimum risk-based total capital ratio of $8 \%$, with at least $4 \%$ being Tier 1 capital. Tier 1 capital consists of common shareholders' equity, qualifying perpetual preferred stock, and minority interests in equity accounts of consolidated subsidiaries, less certain intangibles. In addition, the Company and the banks must maintain a minimum Tier 1 leverage ratio (Tier 1 capital to total assets) of at least $3 \%$, but this minimum ratio is increased by 100 to 200 basis points for other than the highest-rated institutions.

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At December 31, 2002, the Company and the Bank exceeded their regulatory capital ratios, as set forth in the following table.

| Analysis of Capital |  |  |  |
| :--- | :--- | :--- | :--- |
| Required | Consolidated |  |  |
|  |  | Maryland | Delaware |
| Minimums | Company | Bank | Bank |


| 2002 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| Total risk-based capital ratio | 8.0\% | 40.7\% | 38.9\% |  |
| Tier I risk-based capital ratio | 4.0\% | 39.4\% | 37.7\% |  |
| Tier I leverage ratio | 3.0\% | 15.9\% | 15.1\% |  |
| 2001 |  |  |  |  |
| Total risk-based capital ratio | 8.0\% | 36.8\% | 33.2\% | 60.9\% |
| Tier I risk-based capital ratio | 4.0\% | 35.6\% | 31.9\% | 59.7\% |
| Tier I leverage ratio | 3.0\% | 17.1\% | 15.5\% | 22.4\% |
| 2000 |  |  |  |  |
| Total risk-based capital ratio | 8.0\% | 36.6\% | 34.5\% | 53.0\% |
| Tier I risk-based capital ratio | 4.0\% | 35.4\% | 33.3\% | 52.0\% |
| Tier I leverage ratio | 3.0\% | 18.2\% | 16.6\% | 29.6\% |

Accounting Rule Changes
FASB Statement No. 143, Accounting for Asset Retirement Obligations applies to legal obligations associated with retirement of a tangible long-lived asset. The statement requires that management recognize the fair value of an asset retirement obligation in the period incurred, adding capitalization of this cost to the cost of the asset. Annually the asset, including the capitalized cost, should be reviewed for impairment. The effective date of the Statement is for years beginning after June 15, 2002.

FASB Statement No. 144, Accounting for the Impairment or Disposal of Long-Lived Assets addresses financial accounting and reporting for the impairment or disposal of long-lived assets. The statement amends various earlier pronouncements addressing accounting for impairment of long-lived assets or disposal of longlived assets or a business segment. It clarifies that a business segment treated as a discontinued operation should be evaluated for recognition of an impairment loss. The statement also amends Accounting Research Bulletin No. 51, Consolidated Financial Statements, to eliminate the exception to consolidation for a subsidiary for which control is likely to be temporary. The provisions of this Statement were effective for years beginning after December 15, 2001.

FASB Statement No. 145, Rescission of FASB Statements Nos. 4, 44, and 64, Amendment of FASB Statement No. 13 and Technical Corrections rescinds the pronouncements referred to in the title and amends FASB Statement No. 13, Accounting for Leases, to eliminate an inconsistency between the required accounting for sale-leaseback transactions and the required accounting for certain lease modifications that have economic effects that are similar to sale-leaseback transactions. The Statement also amends other existing authoritative pronouncements to make various technical corrections, clarify meanings, or describe their applicability

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under changed conditions. The provisions of this statement have various effective dates but the latest effective date is for fiscal years beginning after May 15, 2002.

FASB Statement No. 146, Accounting for Costs Associated with Exit or Disposal Activities addresses financial accounting and reporting for costs associated with exit or disposal activities and nullifies Emerging Issues Task Force Issue No. 94-3, "Liability Recognition for Certain Employee Termination Benefits and Other Costs to Exit an Activity (including Certain Costs incurred in a Restructuring)." This Statement requires that a liability for a cost associated with an exit or disposal activity be recognized and measured initially at fair value only when a liability is incurred, recognizing that a company's commitment to an exit plan may not create a liability. The provisions of this statement are effective for exit or disposal activities initiated after December 31, 2002.

FASB Statement No. 147, Acquisitions of Certain Financial Institutions addresses guidance on accounting for the acquisition of a financial institution and applies to all acquisitions except those between two or more mutual enterprises. The Statement requires that the excess of fair value of liabilities assumed over the fair value of tangible and identifiable intangible assets acquired in a business combination represents goodwill that should be accounted for under FASB Statement No. 142, Goodwill and Other Intangible Assets. The effective date for the provisions of this statement is October 1, 2002.

FASB Statement No. 148, Accounting for Stock-based Compensation - Transition and Disclosure amends FASB Statement No. 123, Accounting for Stock-based Compensation, to provide alternative methods of transition for a voluntary change to the fair value based method of accounting for stock-based employee compensation. In addition, this Statement amends the disclosure requirements of Statement 123 to require prominent disclosure in both annual and interim financial statements about the method of accounting for stock-based employee compensation and the effect of the method used on reported results. The effective dates of parts of the Statement are for years ending after December 15, 2002 and parts for years beginning after December 15, 2002.

## Impact of Inflation

Unlike most industrial companies, the assets and liabilities of financial institutions such as the Company and Bank are primarily monetary in nature. Therefore, interest rates have a more significant effect on the company's performance than do the effects of changes in the general rate of inflation and change in prices. In addition, interest rates do not necessarily move in the same direction or in the same magnitude as the prices of goods and services. As discussed previously, management seeks to manage the relationships between interest sensitive assets and liabilities in order to protect against wide interest rate fluctuations, including those resulting from inflation. See "Liquidity and Interest Rate Sensitivity" above.

## Item 8. Financial Statements

In response to this Item, the information included on pages 1 through 21 of the Company's Annual Report to Shareholders for the

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year ended December 31, 2002, is incorporated herein by reference.

PART III

Item 9. Changes in and Disagreements with Accountants on Accounting and Financial Disclosures

Not applicable.
Item 10. Directors and Executive Officers; Compliance with Section 16(a) of the Exchange Act

In response to this item, the information included on page 4 of the Company's Proxy Statement for Annual Meeting of Shareholders To Be Held on May 7, 2003, is incorporated herein by reference.

Item 11. Executive Compensation

In response to this item, the information included on page 4 of the Company's Proxy Statement for Annual Meeting of Shareholders To Be Held on May 7, 2003, is incorporated herein by reference.

Item 12. Security Ownership of Certain Beneficial Owners and Management

In response to this item, the information included on page 5 of the Company's Proxy Statement for Annual Meeting of Shareholders to be held May 7, 2003, is incorporated herein by reference.

Item 13. Certain Relationships and Related Transactions

In response to this item, the information included on page 4 of the Company's Proxy Statement for Annual Meeting of Shareholders to be held May 7, 2003, is incorporated herein by reference.

Item 14. Controls and Procedures

Evaluation of disclosure controls and procedures
Within the ninety days prior to the date of this report, the Company's management performed an evaluation of the effectiveness of the design and operation of the Company's disclosure controls and procedures and its internal controls and procedures for financial reporting. Disclosure Controls are procedures that are designed to ensure that information required to be disclosed in the Company's publicly filed reports is reported in a timely manner. As part of these controls, Management reviews information gathered through systems developed for that purpose to determine the nature of required disclosure.

Internal controls are procedures designed to provide management with reasonable assurance that assets are safeguarded, and that transactions are properly authorized, executed, and recorded to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal controls, errors or irregularities may occur and not be detected. The projection of an evaluation of controls to future periods is subject to the risk that procedures may become inadequate due to changes in conditions including the degree of compliance with procedures.

The Chief Executive Officer and the Treasurer of the Company have concluded, based on the evaluation of disclosure controls and

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internal controls that the financial information and disclosures
included in periodic SEC filings and the Company's financial
statements are fairly presented in conformity with generally
accepted accounting principles.
Changes in Internal Controls
    There were no significant changes in the Company's internal
controls or in other factors that could significantly affect
internal controls, including corrective actions with regard to
significant deficiencies and material weaknesses.
PART IV
Item 15. Exhibits and Reports on Form 8-K
(a) Exhibits
    3.1 Articles of Incorporation of the Company, incorporated by
reference to Exhibit 3.1 of Registration Statement Form S-4,
File No. 33-99762.
    3.2 Bylaws of the Company, incorporated by reference to Exhibit
3.2 of Registration Statement Form S-4, File No. 33-99762.
    13 Annual Report to Shareholders for the year ended December
31, 2002.
(b) Reports on Form 8-K
    No reports on Form 8-K were filed during the fourth quarter
of the year ended December 31, 2002.
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SIGNATURES
In accordance with Section 13 or $15(d)$ of the Securities
Exchange Act of 1934, the registrant has duly caused this report to
be signed on its behalf by the undersigned, thereunto duly
authorized.
CALVIN B. TAYLOR BANKSHARES, INC.
(Registrant)
Date: By:/s/ Reese F. Cropper, Jr.
Reese F. Cropper, Jr.
Chief Executive Officer
Chairman of the Board of Directors
Date: By:/s/ Jennifer G. Hawkins
Jennifer G. Hawkins
Treasurer
In accordance with the Securities Exchange Act of 1934 , this
report has been signed below by the following persons on behalf of
the registrant and in the capacities and on the dates indicated.
Date: By:/s/ James R. Bergey, Jr.
James R. Bergey, Jr., Director
Date: By:/s/ James R. Bergey, Sr.
James R. Bergey, Sr., Director
Date: By:/s/ George H. Bunting, Jr.
George H. Bunting, Jr., Director

| Date: | By:/s/ John H. Burbage, Jr. John H. Burbage, Jr., Director |
| :---: | :---: |
| Date: | By:/s/ Reese F. Cropper, Jr. <br> Reese F. Cropper, Jr. <br> Chief Executive Officer <br> Chairman of the Board of Directors |
| Date: | By:/s/ Reese F. Cropper, III Reese F. Cropper, III, Director |
| Date: | By:/s/ Hale Harrison Hale Harrison, Director |
| Date: | By:/s/ Gerald T. Mason Gerald T. Mason, Director |
| Date: | By:/s/ William H. Mitchell <br> William H. Mitchell, Vice President and Director |
| Date: | By:/s/ Joseph E. Moore Joseph E. Moore, Director |
| Date: | By:/s/ Michael L. Quillin Michael L. Quillin, Sr., Director |
| Date: | By:/s/ D. Bruce Rogers <br> D. Bruce Rogers, Director |
| Date: | By:/s/ Raymond M. Thompson <br> Raymond M. Thompson, President and Director |
| Certification of Principal Executive Officer and Principal Financial Officer |  |
| We, the undersigned, certify that to the best of our knowledge, based upon a review of the Annual Report on Form 10-K for the period ended December 31, 2002 of the Registrant (the "Report"): |  |
| $\begin{aligned} & (1) \\ & 13(a) \\ & \text { amende } \end{aligned}$ | complies with the requirements of Section ecurities Exchange Act of 1934, as |
| (2) <br> all ma <br> opera | ontained in the Report fairly presents, in the financial condition and results of trant. | operations of the Registrant.

CALVIN B. TAYLOR BANKSHARES, INC.
(Registrant)
Date:
By:/s/ Reese F. Cropper, Jr. Reese F. Cropper, Jr. Chief Executive Officer Chairman of the Board of Directors (Principal Executive Officer)

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Date:

By:/s/ Jennifer G. Hawkins<br>Jennifer G. Hawkins<br>Treasurer<br>(Principal Financial Officer)

Certification of Principal Executive Officer
Pursuant to Section 302 of the Sarbanes-Oxley Act of 2002
I, Reese F. Cropper, Jr., certify that:

1. I have reviewed this annual report on Form $10-\mathrm{K}$ of Calvin B. Taylor Bankshares, Inc.;
2. Based on my knowledge, this annual report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this annual report;
3. Based on my knowledge, the financial statements, and other financial information included in this annual report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this annual report;
4. The registrant's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-14 and 15d-14) for the registrant and we have: a. designed such disclosure controls and procedures to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the quarterly period in which this annual report is being prepared;
b. evaluated the effectiveness of the registrant's
disclosure controls and procedures as of a date within
90 days prior to the filing date of the annual report
(the "Evaluation Date"); and
a. presented in this annual report our conclusions about
the effectiveness of the disclosure controls and
procedures based on our evaluation as of the Evaluation Date;
5. The registrant's other certifying officers and I have disclosed, based on our most recent evaluation, to the registrant's auditors and the audit committee of the registrant's board of directors (or persons performing the equivalent function):
a. all significant deficiencies in the design or operation of internal controls which could adversely affect the registrant's ability to record, process, summarize and report financial data and have identified for the registrant's auditors any material weaknesses in internal controls; and
b. any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal controls; and 6. The registrant's other certifying officers and I have indicated in the annual report whether or not there were

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significant changes in internal controls or in other factors that could significantly affect internal controls subsequent to the date of our most recent evaluation, including any corrective actions with regard to significant deficiencies and material weaknesses.

CALVIN B. TAYLOR BANKSHARES, INC.
(Registrant)

Date:
By:/s/ Reese F. Cropper, Jr. Reese F. Cropper, Jr. Chief Executive Officer Chairman of the Board of Directors (Principal Executive Officer)

Certification of Principal Financial Officer
Pursuant to Section 302 of the Sarbanes-Oxley Act of 2002

I, Jennifer G. Hawkins, certify that:

1. I have reviewed this annual report on Form $10-\mathrm{K}$ of Calvin B. Taylor Bankshares, Inc.;
2. Based on my knowledge, this annual report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this annual report;
3. Based on my knowledge, the financial statements, and other financial information included in this annual report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this annual report;
4. The registrant's other certifying officers and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-14 and 15d-14) for the registrant and we have:
a. designed such disclosure controls and procedures to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the quarterly period in which this annual report is being prepared;
b. evaluated the effectiveness of the registrant's disclosure controls and procedures as of a date within 90 days prior to the filing date of the annual report (the "Evaluation Date"); and c. presented in this annual report our conclusions about the effectiveness of the disclosure controls and procedures based on our evaluation as of the Evaluation Date;
5. The registrant's other certifying officers and I have disclosed, based on our most recent evaluation, to the registrant's auditors and the audit committee of the registrant's board of directors (or persons performing the equivalent function):
a. all significant deficiencies in the design or operation of internal controls which could adversely affect the registrant's ability to record, process, summarize and report financial data and have identified for the registrant's auditors any material weaknesses in

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internal controls; and
b. any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal controls; and
6. The registrant's other certifying officers and I have indicated in the annual report whether or not there were significant changes in internal controls or in other factors that could significantly affect internal controls subsequent to the date of our most recent evaluation, including any corrective actions with regard to significant deficiencies and material weaknesses.

CALVIN B. TAYLOR BANKSHARES, INC.
(Registrant)

Date:
By:/s/ Jennifer G. Hawkins
Jennifer G. Hawkins
Treasurer
(Principal Financial Officer)

EXHIBIT 13

ANNUAL REPORT TO SHAREHOLDERS
FOR THE YEAR ENDED DECEMBER 31, 2002

Calvin B. Taylor Bankshares, Inc. and Subsidiary

Financial Statements

# Edgar Filing: TAYLOR CALVIN B BANKSHARES INC - Form 10-K 

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Report of Independent Auditors

The Board of Directors and Stockholders Calvin B. Taylor Bankshares, Inc. and Subsidiary Berlin, Maryland

We have audited the accompanying consolidated balance sheets of Calvin B. Taylor Bankshares, Inc. and Subsidiary as of December 31, 2002, 2001, and 2000, and the related consolidated statements of income, changes in stockholders' equity, and cash flows for the years then ended. These consolidated financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

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In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Calvin B. Taylor Bankshares, Inc. and Subsidiary as of December 31, 2002, 2001, and 2000, and the results of their operations and their cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

/s/ Rowles \& Company, LLP

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Salisbury, Maryland
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January 16, 2003

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Calvin B. Taylor Bankshares, Inc. and Subsidiary Consolidated Balance Sheets
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|  |  | December 31, |  |
| :---: | :---: | :---: | :---: |
|  | 2002 | 2001 | 2000 |
| Assets |  |  |  |
| Cash and due from banks | 21,051,412 | 18,397,266 | 13,332,279 |
| Federal funds sold | 54,821,617 | 54,389,656 | 18,167,527 |
| Interest-bearing deposits | 1,432,205 | 879,000 | 784,000 |
| Investment securities available for sale | 8,390,550 | 3,974,099 | 4,052,934 |
| ```Investment securities held to maturity (approximate market value of $115,470,092, $85,604,080, and $76,610,933) 114,181,749 84,398,152 76,273,558``` |  |  |  |
|  |  |  |  |
| ```Loans, less allowance for loan losses of $2,181,135, $2,195,922, and $2,192,755``` | $161,824,677$ | $166,501,512$ | 168,571,199 |
| Premises and equipment | 5,745,842 | 5,895,275 | 5,620,478 |
| Accrued interest income | 1,405,587 | 1,753,816 | 1,948,199 |
| Computer software | 283,303 | 355,549 | 99,574 |
| Deferred income taxes | - | 134,639 | 107,227 |
| Other assets | 106,004 | 145,603 | 91,036 |
|  | 369,242,946 | $336,824,567$ | 289,048,011 |

## Liabilities and Stockholders' Equity

Deposits

Noninterest-bearing Interest-bearing

$$
73,289,541
$$

$$
228,205,925 \quad 213,640,518 \quad 182,251,249
$$

$$
301,495,466 \quad 274,149,181
$$

$$
231,926,192
$$

to repurchase

4,029,100
$4,555,323$

$$
3,113,671
$$

Pending purchases of investment securities

2,990,830
-
Accrued interest payable
243,468
529,348
503,519
Accrued income taxes
106,514
2,298 103,818
Note payable 231,517
Deferred income taxes
70,156

| Other liabilities | 93,214 | 130,145 | 84,085 |
| :---: | :---: | :---: | :---: |
|  | 309,227,660 | 279,581,997 | 235,962,802 |
| Stockholders' equity |  |  |  |
| Common stock, par value \$1 per share; authorized 10,000,000 shares; issued and outstanding |  |  |  |
| 3,240,000 shares | 3,240,000 | 3,240,000 | 3,240,000 |
| Additional paid-in capital | 17,290,000 | 17,290,000 | 17,290,000 |
| Retained earnings | 38,778,018 | 36,274,102 | 32,058,498 |
|  | 59,318,018 | 56,804,102 | 52,588,498 |
| Accumulated other comprehensive |  |  |  |
| income | 697,268 | 438,468 | 496,711 |
|  | 60,015,286 | 57,242,570 | 53,085,209 |
|  | 369,242,946 | 336,824,567 | 289,048,011 |

The accompanying notes are an integral part of these financial statements.

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Calvin B. Taylor Bankshares, Inc. and Subsidiary
Consolidated Statements of Income

|  | 2002 Yea | $\begin{aligned} & \text { rded Decembe } \\ & 2001 \end{aligned}$ | 2000 |
| :---: | :---: | :---: | :---: |
| Interest and dividend revenue |  |  |  |
| Loans, including fees | 13,095,218 | 14,179,181 | 13,480,035 |
| U. S. Treasury and government agency securities | 3,456,932 | 3,540,767 | 3,761,021 |
| State and municipal securities | 224,662 | 332,035 | 410,891 |
| Federal funds sold | 922,620 | 1,412,927 | 1,716,303 |
| Time certificates of deposit | 41,661 | 46,354 | 46,110 |
| Equity securities | 37,792 | 34,090 | 25,676 |
| Total interest and dividend revenue | 17,778,885 | 19,545,354 | 19,440,036 |
| Interest expense |  |  |  |
| Deposit interest | 3,996,749 | 6,173,101 | 5,822,224 |
| Other | 40,848 | 75,287 | 37,807 |
| Total interest expense | 4,037,597 | 6,248,388 | 5,860,031 |
| Net interest income | 13,741,288 | 13,296,966 | 13,580,005 |
| Provision for loan losses | 25,000 | 22,985 | 174,080 |
| Net interest income after provision for loan losses | 13,716,288 | 13,273,981 | 13,405,925 |
| Other operating revenue |  |  |  |
| Service charges on deposit accounts | 993,302 | 853,107 | 724,845 |
| Other noninterest revenue | 469,160 | 447,528 | 379,013 |
| Gain on sale of real estate | 267,844 | - | - |
| Total other operating revenue | 1,730,306 | 1,300,635 | 1,103,858 |
| Other expenses |  |  |  |
| Salaries | 2,994,325 | 2,943,241 | 2,723,713 |
| Employee benefits | 628,516 | 593,419 | 515,141 |
| Occupancy | 455,651 | 392,499 | 425,767 |
| Furniture and equipment | 578,779 | 674,296 | 671,040 |
| Other operating | 1,842,909 | 1,622,532 | 1,568,545 |

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| Total other expenses | $6,500,180$ | $6,225,987$ | $5,904,206$ |
| :--- | ---: | ---: | ---: |
| Income before income taxes | $8,946,414$ | $8,348,629$ | $8,605,577$ |
| Income taxes | $3,192,498$ | $2,934,225$ | $2,981,019$ |
| Net income | $5,753,916$ | $5,414,404$ | $5,624,558$ |
| Earnings per common share | $\$ 1.78$ | $\$ 1.67$ | $\$ 1.74$ |

The accompanying notes are an integral part of these financial statements.
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    Calvin B. Taylor Bankshares, Inc.
        and Subsidiary
Consolidated Statements of Changes in Stockholders' Equity
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The accompanying notes are an integral part of these financial statements.

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Calvin B. Taylor Bankshares, Inc. and Subsidiary
Consolidated Statements of Cash Flows

|  | Years Ended December 31, |  |  |
| :---: | :---: | :---: | :---: |
|  | 2002 | 2001 | 2000 |
| Cash flows from operating activities |  |  |  |
| Interest received | 17,961,046 | 19,541,166 | 19,291,291 |
| Fees and commissions received | 1,462,551 | 1,361,593 | 1,080,633 |
| Interest paid | $(4,323,477)$ | $(6,222,559)$ | $(5,780,554)$ |
| Cash paid to suppliers and employees | $(5,909,413)$ | $(5,731,055)$ | $(5,371,499)$ |
| Income taxes paid | $(2,997,807)$ | $(3,075,025)$ | $(2,954,290)$ |
|  | $6,192,900$ | 5,874,120 | 6,265,581 |
| Cash flows from investing activities |  |  |  |
| Certificates of deposits purch net of maturities | sed, $(553,205)$ | (95,000) | 199,000 |
| Purchase of investments available for sale | $(3,994,520)$ | - | - |
| Proceeds from maturities of investments held to maturity | $91,445,000$ | 57,857,000 | 49,458,000 |
| Purchase of investments held to maturity | $(118,071,995)$ | $(65,799,078)$ | $(35,978,105)$ |
| Loans made, net of principal collected | $4,651,835$ | $2,046,702$ | $(16,744,775)$ |
| Proceeds from sale of premises and equipment | 503,160 | 17,000 | 423 |
| Purchases of and deposits on premises, equipment, and computer software | $(650,339)$ | $(1,063,655)$ | $(443,405)$ |
|  | $(26,670,064)$ | $(7,037,031)$ | $(3,508,862)$ |


| Cash flows from financing activities Net increase (decrease) in |  |  |  |
| :---: | :---: | :---: | :---: |
| Time deposits | $(10,215,697)$ | 15,567,519 | 3,256,887 |
| Other deposits | 37,561,982 | 26,655,470 | $(10,056,547)$ |
| Securities sold under agreements to repurchase | $(526,223)$ | 1,441,652 | 3,113,671 |
| Payments on note payable | $(16,791)$ | $(15,814)$ | $(18,483)$ |
| Dividends paid | $(3,240,000)$ | $(1,198,800)$ | $(1,976,400)$ |
|  | 23,563,271 | 42,450,027 | $(5,680,872)$ |
| Net increase (decrease) in cash and cash equivalents | 3,086,107 | 41,287,116 | $(2,924,153)$ |
| Cash and cash equivalents at beginning of year | 72,786,922 | 31,499,806 | 34,423,959 |
| Cash and cash equivalents at end of year | 75,873,029 | 72,786,922 | 31,499,806 |

The accompanying notes are an integral part of these financial statements.
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Calvin B. Taylor Bankshares, Inc. and Subsidiary
Consolidated Statements of Cash Flows
(Continued)


The accompanying notes are an integral part of these financial statements. 6

Calvin B. Taylor Bankshares, Inc. and Subsidiary<br>Notes to Consolidated Financial Statements

1. Summary of Significant Accounting Policies

The accounting and reporting policies reflected in the financial statements conform to generally accepted accounting principles and to general practices within the banking industry.

Calvin B. Taylor Bankshares, Inc. is a bank holding company. Its subsidiary, Calvin B. Taylor Banking Company, is a financial institution operating primarily in Worcester County, Maryland and Sussex County, Delaware. The Bank offers deposit services and loans to individuals, small businesses, associations and government entities. Other services include direct deposit of payroll and social security checks, automatic drafts from accounts, automated teller machine services, telephone and internet banking, debit cards, safe deposit boxes, money orders and travelers cheques. The Bank also offers credit card services and discount brokerage services through correspondents.

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. These estimates and assumptions may affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

Principles of consolidation
The consolidated financial statements of Calvin B. Taylor Bankshares, Inc. include the accounts of its wholly owned subsidiary, Calvin B. Taylor Banking Company. All significant intercompany balances and transactions have been eliminated in consolidation.

Cash equivalents
For purposes of reporting cash flows, cash and cash equivalents include cash on hand, amounts due from banks and federal funds sold and interest-bearing deposits except for time deposits. Federal funds are purchased and sold for oneday periods.

## Investment securities

As securities are purchased, management determines if the securities should be classified as held to maturity or available for sale. Securities which management has the intent and ability to hold to maturity are recorded at
amortized cost which is cost adjusted for amortization of premiums and accretion of discounts to maturity. Securities classified as available-for-sale are recorded at fair value.

Gains and losses on disposal are determined using the specific-identification method.

## Premises and equipment

Premises and equipment are recorded at cost less accumulated depreciation. Depreciation is computed under both straight-line and accelerated methods over the estimated useful lives of the assets.

Intangible assets
The Company amortizes software costs over their useful lives using the straight-line method.

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Calvin B. Taylor Bankshares, Inc. and Subsidiary<br>Notes to Consolidated Financial Statements

1. Summary of Significant Accounting Policies (Continued)

Loans and allowance for loan losses
Loans are stated at face value less the allowance for loan losses. Interest on loans is credited to income based on the principal amounts outstanding. The accrual of interest is discontinued when any portion of the principal or interest is ninety days past due and collateral is insufficient to discharge the debt in full.

The allowance for loan losses is maintained at a level deemed appropriate by management to provide adequately for known and inherent risks in the loan portfolio. The minimum range of the allowance for loan losses is calculated by applying risk-weighted percentages to loans based on their delinquency and underlying collateral. The portion of the allowance that is a result of geographic and industry concentrations and current economic conditions is not allocated to specific loans. At December 31, 2002, the allowance included approximately $\$ 1,065,144$ that was not allocated to specific loans. Management has historically maintained the allowance at a level of approximately $1.30 \%$ to $1.35 \%$ of gross loans.

If the current economy or real estate market were to suffer a severe downturn, the estimate for uncollectible accounts would need to be increased. Loans that are deemed to be uncollectible are charged off and deducted from the allowance. The provision for loan losses and recoveries on loans previously charged off are added to the allowance.

Loans are considered impaired when, based on current

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information, management considers it unlikely that collection of principal and interest payments will be made according to contractual terms. Generally, loans are not reviewed for impairment until the accrual of interest has been discontinued.

## Advertising

Advertising costs are expensed as incurred.
Income taxes
The provision for income taxes includes taxes payable for the current year and deferred income taxes. Deferred income taxes are provided for the temporary differences between financial and taxable income. Tax expense and tax benefits are allocated to the banks and company based on their proportional share of taxable income.

## Per share data

Earnings per common share and dividends per common share are determined by dividing net income and dividends by the 3,240,000 shares outstanding, giving retroactive effect to the stock dividends distributed.
2. Cash and Due From Banks

The Company normally carries balances with other banks that exceed the federally insured limit. The average balances carried in excess of the limit, including unsecured federal funds sold to the same banks, were $\$ 59,942,898$ for 2002, $\$ 53,138,449$ for 2001 , and $\$ 27,192,359$ for 2000 .

Banks are required to carry noninterest-bearing cash reserves at specified percentages of deposit balances. The Company's normal amount of cash on hand and on deposit with other banks is sufficient to satisfy the reserve requirements.

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Calvin B. Taylor Bankshares, Inc. and Subsidiary
Notes to Consolidated Financial Statements

## 3. Investment Securities

Included in investment securities are purchase commitments entered into before December 31, 2002, for settlement after December 31, 2002. The obligation for these commitments is recorded as pending purchases of investment securities. Investment securities are summarized as follows:

|  | Amortized cost | Unrealized gains | Unrealized losses | Market value |
| :---: | :---: | :---: | :---: | :---: |
| December 31, 2002 |  |  |  |  |
| Available for sale |  |  |  |  |
| U.S. Treasury | 5,988,858 | 618,012 | - | 6,606,870 |
| Equity | 1,265,708 | 552,416 | 34,444 | 1,783,680 |
|  | 7,254,566 | 1,170,428 | 34,444 | 8,390,550 |
| Held to maturity |  |  |  |  |
| U.S. Treasury | 86,065,325 | 992,655 | 8 | 87,057,980 |
| U.S. Government agency | 19,902,908 | 211,063 | 20 | 20,113,971 |
| State and municipal | 8,213,516 | 85,275 | 650 | 8,298,141 |
|  | 114,181,749 | 1,288,993 | 650115 | 15,470,092 |
| December 31, 2001 |  |  |  |  |
| Available for sale |  |  |  |  |
| U.S. Treasury | 1,994,041 | 342,839 | - | 2,336,880 |
| Equity | 1,265,708 | 455,713 | 84,202 | 1,637,219 |
|  | 3,259,749 | 798,552 | 84,202 | 3,974,099 |
| Held to maturity |  |  |  |  |
| U.S. Treasury | 58,046,598 | 920,257 | 5,952 58 | 58,960,903 |
| U.S. Government agency | 19,405,013 | 230,276 | 12,389 19, | 19,622,900 |
| State and municipal | 6,946,541 | 73,832 | 96 | 7,020,277 |
|  | 84,398,152 | 1,224,365 | 18,437 85 | 85,604,080 |
| December 31, 2000 |  |  |  |  |
| Available for sale |  |  |  |  |
| U.S. Treasury | 1,993,753 | 434,367 | - 2 | 2,428,120 |
| Equity | 1,249,941 | 374,873 | - | 1,624,814 |
|  | 3,243,694 | 809,240 | - | 4,052,934 |
| Held to maturity |  |  |  |  |
| U.S. Treasury | 47,422,577 | 285,916 | 37,823 47 | 47,670,670 |
| U.S. Government agency | 18,650,177 | 97,563 | 1,412 18, | 18,746,328 |
| State and municipal | 10,200,804 | 16,051 | 22,920 10 | 10,193,935 |
|  | 76,273,558 | 399,530 | 62,155 7 | 76,610,933 |

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Calvin B. Taylor Bankshares, Inc. and Subsidiary
Notes to Consolidated Financial Statements
3. Investment Securities (Continued)

The amortized cost and estimated market value of debt securities, by contractual maturity and the amount of pledged securities, follow. Actual maturities may differ from contractual maturities because borrowers may have the right to call or prepay obligations with or without call or prepayment penalties.

| December | 31,2002 |
| ---: | ---: |
| Amortized | Market |
| cost | value |


| December 31, 2001 |  |
| :---: | :--- |
| Amortized | Market |
| cost | value |

$\begin{array}{cl}\text { December 31, } 2000 \\ \text { Amortized } & \text { Market } \\ \text { cost } & \text { value }\end{array}$

Available for sale due
After one year
through five years 3,994,528 4,003,750

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| After ten years | 1,994,330 | 2,603,120 | 1,994,041 | $2,336,880$ | 1,993,753 | 2,428,120 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | 5,988,858 | 6,606,870 | 1,994,041 | $2,336,880$ | 1,993,753 | 2,428,120 |
| Held to maturity due |  |  |  |  |  |  |
| In one year | 55,013,475 | 55,394,968 | 41,521,902 | 42,125,457 | 45,333,736 | 45,313,048 |
| After one year |  |  |  |  |  |  |
| through five years | 59,168,274 | 60,075,124 | 42,876,250 | 43,478,623 | 30,939,822 | 31,297,885 |
|  | $114,181,749$ | 115,470,092 | 84,398,152 | 85,604,080 | 76,273,558 | 76,610,933 |
| Pledged securities | 20,868,000 | 21,248, 011 | 21,058,134 | 21,517,135 | 19,985,861 | 20,097,350 |

Investments are pledged to secure deposits of federal and local governments. Pledged securities also serve as collateral for securities sold under agreements to repurchase.

## 4. Lines of Credit

The Company has available lines of credit, including overnight federal funds, reverse repurchase agreements and letters of credit, totaling $\$ 18,000,000$ as of December 31, 2002 , and $\$ 19,000,000$ as of December 31, 2001, and 2000.
5. Loans and Allowance for Loan losses

Major classifications of loans are as follows:

|  | 2002 | 2001 | 2000 |
| :--- | ---: | ---: | ---: |
| Commercial | $12,765,723$ | $15,341,122$ | $15,588,946$ |
| Mortgage | $139,354,241$ | $146,258,549$ | $148,468,890$ |
| Construction | $8,447,354$ | $2,117,685$ | $1,540,376$ |
| Consumer | $3,438,494$ | $4,980,078$ | $5,165,742$ |
|  | $164,005,812$ | $168,697,434$ | $170,763,954$ |
| Allowance for loan losses | $2,181,135$ | $2,195,922$ | $2,192,755$ |
| Loans, net | $161,824,677$ | $166,501,512$ | $168,571,199$ |

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Calvin B. Taylor Bankshares, Inc. and Subsidiary
Notes to Consolidated Financial Statements
5. Loans and Allowance for Loan losses (Continued)

The rate repricing distribution of the loan portfolio follows:

|  | 2002 | 2001 | 2000 |
| :--- | ---: | ---: | ---: |
| Immediately | $160,567,318$ | $164,098,147$ | $165,596,389$ |
| Within one year | 813,678 | $1,728,296$ | 425,689 |
| Over one to five years | $2,197,969$ | $2,648,073$ | $4,114,779$ |
| Over five years | 426,847 | 222,918 | 627,097 |
|  | $164,005,812$ | $168,697,434$ | $170,763,954$ |

Outstanding loan commitments, lines of credit, and letters of credit are as follows:

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|  | 2002 | 2001 | 2000 |
| :--- | ---: | ---: | ---: |
| Loan commitments and lines of credit |  |  |  |
| Construction and land development10,557,644 | $6,456,910$ | $2,964,536$ |  |
| Other | $11,876,437$ | $8,639,337$ | $3,192,350$ |
|  | $22,434,081$ | $15,096,247$ | $6,156,886$ |

Standby letters of credit

$$
1,726,127 \quad 3,243,063 \quad 1,412,552
$$

```
Loan commitments are agreements to lend to customers as long as there is no violation of any conditions of the contracts. Loan commitments generally have interest at current market rates, fixed expiration dates, and may require payment of a fee.
Letters of credit are commitments issued to guarantee the performance of a customer to a third party.
Loan commitments and letters of credit are made on the same terms, including collateral, as outstanding loans. The Company's exposure to loan loss in the event of nonperformance by the borrower is represented by the contract amount of the commitment.
The Company makes loans to customers located primarily in the Delmarva region. Although the loan portfolio is diversified, its performance will be influenced by the economy of the region.
```

5. Loans and Allowance for Loan losses (Continued)

Transactions in the allowance for loan losses were as follows:

|  | 2002 | 2001 | 2000 |
| :--- | ---: | ---: | ---: |
| Beginning balance |  |  |  |
| Provision charged to operations | $2,195,922$ | $2,192,755$ | $2,082,031$ |
| Recoveries | 25,000 | 22,985 | 174,080 |
|  | 8,983 | 4,906 | 3,744 |
| Loans charged off | $2,229,905$ | $2,220,646$ | $2,259,855$ |
| Ending balance | 48,770 | 24,724 | 67,100 |

Amounts past due 90 days or more, and still accruing interest, are as follows:

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|  | December 31, |  |  |
| :---: | :---: | :---: | :---: |
|  | 2002 | 2001 | 2000 |
| Commercial | 17,370 | 122,420 | 39,576 |
| Mortgage | 250,206 | 343,136 | 263,237 |
| Consumer | 15,280 | 50,883 | 18,296 |
|  | 282,856 | 516,439 | 321,109 |

Management has identified no impaired loans at December 31, 2002, 2001, and 2000. Accrual of interest had been discontinued on one loan with a balance of $\$ 2,222$ at December 31, 2002. There were no non-accruing loans at December 31, 2001 and 2000 .
6. Premises and Equipment

A summary of premises and equipment and the related depreciation is as follows:

| Estimated useful life | 2002 | 2001 | 2000 |
| :---: | :---: | :---: | :---: |
| Land | 1,659,793 | 1,891,950 | 1,891,950 |
| Premises 5-50 years | 5,028,225 | 4,826,954 | 4,645,138 |
| Furniture and equipment $5 \text { - } 40 \text { years }$ | 3,326,082 | 3,652,244 | 3,742,681 |
| Construction in progress | 210,583 | - | - |
|  | 10,224,683 | 10,371,148 | 10,279,769 |
| Accumulated depreciation | 4,478,841 | 4,475,873 | 4,659,291 |
| Net premises and equipment | 5,745,842 | 5,895,275 | 5,620,478 |
| Depreciation expense | 514,285 | 459,744 | 436,608 |

Calvin B. Taylor Banking Company has entered into a contract to construct a building expansion at its Berlin office. The amount of the contract is $\$ 1,473,877$.

Calvin B. Taylor Bankshares, Inc. and Subsidiary
Notes to Consolidated Financial Statements
7. Deposits

Major classifications of interest-bearing deposits are as follows:

|  | 2002 | 2001 | 2000 |
| :--- | ---: | ---: | ---: |
| Money market | $46,942,638$ | $40,739,491$ | $34,896,077$ |
| Savings and NOW | $102,524,118$ | $83,946,161$ | $73,967,825$ |
| Other time | $78,739,169$ | $88,954,866$ | $73,387,347$ |
|  | $228,205,925$ | $213,640,518$ | $182,251,249$ |

The rate repricing distribution of other time deposits follows:

| Three months or less | $28,235,099$ | $28,071,706$ | $21,063,581$ |
| :--- | :--- | :--- | :--- | :--- |
| Over three through twelve months | $36,006,763$ | $48,240,152$ | $35,778,555$ |
| Over one through two years | $14,497,307$ | $12,643,008$ | $16,545,211$ |
|  | $78,739,169$ | $88,954,866$ | $73,387,347$ |

```
Included in other time deposits are certificates of deposit of \(\$ 100,000\) or more as follows:
\begin{tabular}{|c|c|}
\hline Amount outstanding & 20,741,91 \\
\hline Interest expense & 987,329 \\
\hline \multirow[t]{2}{*}{8. Securities} & se \\
\hline & e represent \\
\hline \multicolumn{2}{|l|}{\multirow[t]{3}{*}{overnight borrowings from customers. The government agency securities that collateralize these agreements are owned by the company but maintained in the custody of an unaffiliated bank designated by the Company. Additional information follows.}} \\
\hline & \\
\hline & \\
\hline
\end{tabular}
```

|  | 2002 | 2001 | 2000 |
| :--- | :---: | :---: | :---: |
| Maximum month-end amount |  |  |  |
| outstanding | $6,531,215$ | $5,383,038$ | $4,557,860$ |
| Average amount outstanding | $4,957,151$ | $4,125,782$ | $1,610,688$ |
| Average rate paid during the year | $.57 \%$ | $1.50 \%$ | $1.45 \%$ |
| Investment securities underlying |  | $15,994,905$ | $13,991,479$ |

## 9. Note Payable

The Company purchased real estate, financing 100\% of the purchase price. The $6 \%$ unsecured note has a final maturity of September, 2011. Maturities of this note are as follows:

| 2003 | 17,826 |
| ---: | ---: |
| 2004 | 18,925 |
| 2005 | 20,092 |
| 2006 | 21,332 |
| 2007 | 22,647 |
| Remaining years | 98,090 |
|  | 198,912 |

In 1999, the Company adopted a defined contribution profit sharing plan under Section $401(k)$ of the Internal Revenue Code. The plan covers substantially all of the employees and allows discretionary Company contributions. Annually, the Board of Directors approves a discretionary contribution in addition to matching $50 \%$ of employee contributions to a maximum of $6 \%$ of the employee wages.

The total cost of the profit sharing plan for 2002 , 2001, and 2000 , were $\$ 146,568, \$ 140,620$, and $\$ 119,307$, respectively.
11. Other Operating Expenses

The components of other operating expenses follow:

|  | 2002 | 2001 | 2000 |
| :--- | ---: | ---: | ---: |
| Advertising | 154,382 | 144,983 | 132,784 |
| Business and product development | 64,448 | 60,189 | 57,055 |
| Computer software amortization | 115,453 | 68,503 | 62,005 |
| Computer software maintenance |  |  |  |
| contracts | 91,141 | - | - |
| Courier service | 96,120 | 96,726 | 99,466 |
| Deposit insurance | 47,800 | 43,413 | 35,157 |
| Director fees | 80,600 | 83,025 | 72,575 |
| Dues, donations, and subscriptions | 81,171 | 80,024 | 107,114 |
| Freight | 62,294 | 57,806 | 62,411 |
| Liability insurance | 60,042 | 44,608 | 61,649 |
| Postage | 181,567 | 155,002 | 145,325 |
| Professional fees | 72,399 | 52,400 | 62,660 |
| Stationery and supplies | 158,965 | 252,686 | 261,733 |
| Telephone | 130,172 | 100,455 | 82,256 |
| ATM fees | 182,487 | 154,289 | 123,398 |
| Miscellaneous | 263,868 | 228,423 | 202,957 |
|  | $1,842,909$ | $1,622,532$ | $1,568,545$ |

Calvin B. Taylor Bankshares, Inc. and Subsidiary
Notes to Consolidated Financial Statements

## 12. Income Taxes

The components of income tax expense, including taxes related to the change in accounting method for organization costs, are as follows:

$$
20022001200
$$

Current
Federal
2,772,796
$2,598,069$
$2,674,450$

| State | 377,740 | 326,922 | 327,168 |
| :--- | ---: | ---: | ---: |
| Deferred | $3,150,536$ | $2,924,991$ | $3,001,618$ |
|  | 41,962 | 9,234 | $(20,599)$ |
|  | $3,192,498$ | $2,934,225$ | $2,981,019$ |

The components of the deferred tax (benefit) are as follows:

|  | 2002 | 2001 | 2000 |
| :--- | :---: | :---: | :---: |
| Provision for loan losses | 2,656 | $(754)$ | $(40,495)$ |
| Non-accrual loan interest | $(43)$ | - | - |
| Depreciation | 32,334 | 5,317 | 13,987 |
| Discount accretion | 3,191 | - | 412 |
| Health insurance premium deposits | - | $(1,656)$ |  |
| Organization costs | 3,824 | 4,259 | 27 |
|  | 41,962 | 9,234 | $(20,538$ |

The components of the net deferred tax asset (liability) are as follows:

| Deferred tax asset |  |  |  |
| :--- | ---: | ---: | ---: |
| Allowance for loan losses | 601,123 | 603,779 | 603,025 |
| Non-accrual loan interest | 43 | - | - |
| Organization costs | 1,517 | 5,341 | 9,600 |
|  | 602,683 | 609,120 | 612,625 |
|  |  |  |  |
| Deferred tax liabilities | 220,601 | 188,267 | 182,950 |
| Depreciation | 13,523 | 10,332 | 9,920 |
| Discount accretion |  |  | 312,528 |
| Unrealized gain on securities | 438,715 | 275,882 | 505,398 |
| available for sale | 672,839 | 474,481 | 107,227 |

A reconciliation of the provision for taxes on income from
the statutory federal income tax rates to the effective
income tax rates follows:

| Statutory federal income tax rate |
| :--- | :--- | :--- |
| Increase (decrease) in tax rate |
| resulting from |
| Tax-exempt income |


| State income taxes net of federal |
| :--- | :--- |
| income tax benefit |

Calvin B. Taylor Bankshares, Inc. and Subsidiary
Notes to Consolidated Financial Statements
13. Related Party Transactions

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The executive officers and directors of the Company enter into loan transactions with the Banks in the ordinary course of business. The terms of these transactions are similar to the terms provided to other borrowers entering into similar loan transactions.

|  | 2002 | 2001 | 2000 |
| :--- | :---: | :---: | ---: |
| Beginning balance | $11,079,167$ | $12,293,244$ | $9,231,028$ |
| Advances | $6,034,153$ | $4,833,136$ | $5,356,617$ |
| Other increases | - | - | $1,272,750$ |
| Repayments | $17,113,320$ | $17,126,380$ | $15,860,395$ |
| Other decreases | $5,884,153$ | $5,911,658$ | $3,567,151$ |
| Ending balance | 95,208 | 135,555 | - |


#### Abstract

Officers, directors and employees are depositors of the Bank. They receive the same deposit rates and terms as other customers with similar deposits. As of December 31, 2002, the individual deposits in excess of $\$ 100,000$ of executive officers, directors and their related interests represented


 less than $2.5 \%$ of total deposits.The Company obtains legal services from a law firm in which one of the principal attorneys is also a member of the Board of Directors. Fees charged for these services are at similar rates charged by unrelated law firms for similar legal work. Amounts paid to this related party totaled $\$ 1,235, \$ 2,003$, and $\$ 1,805$ during the years ended December 31, 2002, 2001 and 2000.

## 14. Lease Commitments

The Company leases the land on which the Route 50 branch in East Berlin is located. The lease obligation, which expires August 31, 2009, requires payments as follows:

| Period | Minimum <br> rentals |
| ---: | ---: |
| 2003 | 15,000 |
| 2004 | 15,000 |
| 2005 | 15,000 |
| 2006 | 15,000 |
| 2007 | 15,000 |
| Remaining years | 25,000 |
|  | 100,000 |

Calvin B. Taylor Bankshares, Inc. and Subsidiary Notes to Consolidated Financial Statements
15. Fair Value of Financial Instruments

The estimated fair values of the Company's financial

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instruments are summarized below. The fair values of a significant portion of these financial instruments are estimates derived using present value techniques prescribed by the FASB and may not be indicative of the net realizable or liquidation values. The calculation of estimated fair values is based on market conditions at a specific point in time and may not reflect current or future fair values. The fair value of financial instruments equals the carrying value of the instruments except as follows.

| December 31, 2002 | December 31, 2001 | December 31, 2000 |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Carrying | Fair | Carrying | Fair | Carrying | Fair |
| amount | value | amount | value | amount | value |

Financial assets Cash and due from banks
Interest-bearing deposits
Investment securities
Loans, net

| $21,051,412$ | $21,163,525$ | $18,397,266$ | $18,510,175$ | $13,332,279$ | $13,479,427$ |
| ---: | ---: | ---: | ---: | ---: | ---: | ---: | ---: |
| $1,432,205$ | $1,469,452$ | 879,000 | 906,928 | 784,000 | 784,116 |
| $122,572,299$ | $123,860,642$ | $88,372,251$ | $89,578,179$ | $80,326,492$ | $80,663,867$ |
| $161,824,677$ | $161,892,242$ | $166,501,512$ | $166,595,116$ | $168,571,199$ | $168,610,107$ |

Financial liabilities
Interest-bearing deposits $228,205,925228,558,735213,640,518214,497,142$ 182,251,249182,263,290 $\begin{array}{lllll}\text { Note payable } 198,912 \quad 215,702 & 206,453 & 231,517 & 210,648\end{array}$

The fair value of silver coin included with cash is determined based on quoted market prices.

The fair value of interest-bearing deposits with other financial institutions is estimated based on quoted interest rates for certificates of deposit with similar remaining terms.

The fair values of equity securities are determined using market quotations. The fair values of debt securities are estimated using a matrix that considers yield to maturity, credit quality, and marketability.

The fair value of fixed-rate loans is estimated to be the present value of scheduled payments discounted using interest rates currently in effect for loans of the same class and term. The fair value of variable-rate loans, including loans with a demand feature, is estimated to equal the carrying amount. The valuation of loans is adjusted for possible loan losses.

The fair value of interest-bearing checking, savings, and money market deposit accounts is equal to the carrying amount. The fair value of fixed-rate time deposits is estimated based on interest rates currently offered for deposits of similar remaining maturities.

It is not practicable to estimate the fair value of outstanding loan commitments, unused lines, and letters of credit.

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Calvin B. Taylor Bankshares, Inc. and Subsidiary<br>Notes to Consolidated Financial Statements

```
16. Capital Standards
    The Federal Reserve Board and the Federal Deposit
Insurance Corporation have adopted risk-based capital
standards for banking organizations. These standards require
ratios of capital to assets for minimum capital adequacy and
to be classified as well capitalized under prompt corrective
action provisions. The capital ratios and minimum capital
requirements of the Company are as follows:
```

| (in thousands) | Actual |  | ```Minimum capital adequacy Amount Ratio``` |  | To be well capitalized |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Amount | Ratio |  |  | Amount | Ratio |
| December 31, 2002 |  |  |  |  |  |  |
| Total capital <br> (to risk weighted assets) | 61,255 | $40.7 \%$ | 12,032 | 8. $0 \%$ | 15,040 | 10.0\% |
| Tier 1 capital <br> (to risk-weighted assets) | 59,318 | 35.6\% | 6,016 | $4.0 \%$ | 9,024 | 6.0\% |
| Tier 1 capital <br> (to average fourth quarter assets) | 59,318 | 15.9\% | 14,902 | 4.0\% | 18,628 | $5.0 \%$ |
| December 31, 2001 |  |  |  |  |  |  |
| Total capital <br> (to risk weighted assets) | 58,800 | 36.8\% | 12,791 | 8. $0 \%$ | 15,989 | 10.0\% |
| Tier 1 capital <br> (to risk-weighted assets) | 56,804 | 35.6\% | 6,396 | 4.0\% | 9,593 | $6.0 \%$ |
| Tier 1 capital <br> (to average fourth quarter assets) | 56,804 | 17.1\% | 13,329 | 4.0\% | 16,661 | $5.0 \%$ |
| ```December 31, 2000 Total capital (to risk weighted assets)``` | 54,451 | 36.6\% | 11,897 | 8. $0 \%$ | 14,871 | 10.0\% |
| Tier 1 capital <br> (to risk-weighted assets) | 52,588 | $35.4 \%$ | 5,948 | $4.0 \%$ | 8,923 | 6.0\% |
| ```Tier 1 capital (to average fourth quarter assets)``` | 52,588 | 18.2\% | 11,806 | $4.0 \%$ | 14,757 | 5.0\% |

Tier 1 capital consists of capital stock, additional paid in capital, and retained earnings. Total capital includes a limited amount of the allowance for loan losses. In
calculating risk-weighted assets, specific risk percentages are applied to each category of asset and off-balance sheet items.

Failure to meet the capital requirements could affect the Company's ability to pay dividends and accept deposits, and may significantly affect the operations of the Company.

In the most recent regulatory report, the Company was determined to be well capitalized. Management has no plans that should change the classification of the capital adequacy.

Calvin B. Taylor Bankshares, Inc. and Subsidiary Notes to Consolidated Financial Statements
17. Parent Company Financial Information


| Equity in undistributed income |  |  |  |
| :--- | ---: | ---: | ---: |
| of subsidiary | $3,612,515$ | $2,695,465$ | $3,548,585$ |
| Gain on sale of real estate | 267,844 | - | - |
| Rental income and other fees | 2,748 | 2,700 | 2,700 |
|  | $5,901,965$ | $5,456,871$ | $5,657,051$ |
|  |  |  |  |
| Expenses | 15,831 | 6,115 | 24,898 |
| Occupancy | 2,014 | 1,968 | 1,904 |
| Furniture and equipment | 21,263 | 36,044 | 15,168 |
| Other | 39,108 | 44,127 | 41,970 |
|  |  |  |  |
| Income before income taxes | $5,862,857$ | $5,412,744$ | $5,615,081$ |
| Income taxes (benefit) | 108,941 | $(1,660)$ | $(9,477)$ |
| Net income | $5,753,916$ | $5,414,404$ | $5,624,558$ |

Calvin B. Taylor Bankshares, Inc. and Subsidiary Notes to Consolidated Financial Statements
17. Parent Company Financial Information (Continued)

|  | Years Ended December 31, |  |  |
| :---: | :---: | :---: | :---: |
|  | 2002 | 2001 | 2000 |
| Statements of Cash Flows |  |  |  |
| Cash flows from operating activities |  |  |  |
| Interest and dividends received | 2,012,520 | 2,749,579 | 2,105,906 |
| Rental payments received | 24,348 | 35,700 | 2,700 |
| Cash paid for operating expenses | $(27,234)$ | (44,008) | $(19,969)$ |
| Income taxes refunded | 1,727 | 22,445 | 18,101 |
|  | 2,011,361 | 2,763,716 | 2,106,738 |
| Cash flows from investing activities |  |  |  |
| Certificates of deposit purchased, net of maturities | $1,500,000$ | $(1,500,000)$ | 100,000 |
| Purchase of investments available for sale | - | $(15,767)$ | $(297,474)$ |
| Proceeds from maturities of investments held to maturity | $1,500,000$ | - | - |
| Purchase of investments held to maturity | $(1,987,395)$ | - | - |
| Proceeds from sale of premises and equipment | 500,000 | - | - |
| Purchase of premises and equipment | $1,512,605$ | $\begin{array}{r} (64,126) \\ (1,579,893) \end{array}$ | (197, ${ }^{-}$, ${ }^{\text {a }}$ ) |
| Cash flows from financing activities |  |  |  |
| Net increase (decrease) in cash | 283,966 | $(14,977)$ | $(67,136)$ |
| Cash at beginning of year | 69,638 | 85,615 | 151,751 |
| Cash at end of year | 353,604 | 69,638 | 84,615 |

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| Reconciliation of net income to net cash provided by operating activities |  |  |  |
| :---: | :---: | :---: | :---: |
| Net income | 5,753,916 | 5,414,404 | 5,624,558 |
| ```Adjustments to reconcile net income to net cash used in operating activities``` |  |  |  |
| Undistributed net income of subsidiary | $(3,612,515)$ | $(2,695,465)$ | $(3,548,585)$ |
| Accretion of discount on debt securities | $(11,835)$ | - | - |
| Depreciation | 33,475 | 33,120 | 29,200 |
| Gain on sale of assets | (267, 844 ) | - | - |
| ```Increase (decrease) in deferred income taxes and other liabilities``` | 64,106 | 44,900 | 5,769 |
| Decrease (increase) in other assets | 52,058 | $(33,243)$ | $(4,204)$ |
|  | 2,011,361 | 2,763,716 | 2,106,738 |

Three months ended
December 31, September 30, $\quad$ June 30 ,

March 31,

2002

| Interest revenue | 4,227,559 | 4,553,255 | 4,555,972 | 4,442,099 |
| :---: | :---: | :---: | :---: | :---: |
| Interest expense | 835,131 | 995,620 | 1,036,065 | 1,170,781 |
| Net interest income | 3,392,428 | 3,557,635 | 3,519,907 | 3,271,318 |
| Provision for loan |  |  |  |  |
| losses | 25,000 | - | - | - |
| Net income | 1,441,829 | 1,491,997 | 1,540,177 | 1,279,913 |
| Comprehensive income | 1,500,543 | 1,658,031 | 1,608,412 | 1,245,730 |
| Earnings per share | \$0.45 | \$0.46 | \$0.47 | \$0.40 |
| 2001 |  |  |  |  |
| Interest revenue | 4,804,117 | 5,003,872 | 4,882,457 | 4,854,908 |
| Interest expense | 1,550,131 | 1,626,675 | 1,542,283 | 1,529,299 |
| Net interest income | 3,253,986 | 3,377,197 | 3,340,174 | 3,325,609 |
| Provision for loan |  |  |  |  |
| losses | 22,985 | - | - | - |
| Net income | 1,165,144 | 1,400,912 | 1,491,492 | 1,356,856 |
| Comprehensive income | 1,126,589 | 1,416,605 | 1,453,466 | 1,359,501 |
| Earnings per share | \$0.36 | \$0.43 | \$0.46 | \$0.42 |
| 2000 |  |  |  |  |
| Interest revenue | 5,059,947 | 5,056,443 | 4,678,198 | 4,645,448 |
| Interest expense | 1,527,302 | 1,498,739 | 1,400,906 | 1,433,084 |

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| Net interest income | $3,532,645$ | $3,557,704$ | $3,277,292$ | $3,212,364$ |
| :--- | ---: | ---: | ---: | ---: |
| Provision for loan | 68,000 | 23,000 |  |  |
| $\quad$ losses | $1,438,189$ | $1,583,917$ | $1,306,325$ | $1,296,080$ |
| Net income | $1,665,605$ | $1,308,822$ | $1,364,565$ |  |
| Comprehensive income | $1,502,283$ | $\$ 0.49$ | $\$ 0.40$ | $\$ 0.40$ |

